

# MINUTES OF MEETING

Meeting Number 24

CLG	Lutwyche / Windsor Community Liaison Group				
Location:	Visitor Information Centre, Meeting Room	Date:	19/10/10	Time:	6:00pm

<b>Chaired By: Melissa Salisbury</b>	<b>Minuted By: Jessica Duncan</b>	<b>Distribution Date:</b>
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**Attendees:** Melissa Salisbury – Independent Facilitator, Alice Nixon – CNI, , Nicola Mitchell – TJH, Jodie Grant – TJH, Mark Westbrook – TJH, Tino Ferrero – TJH, Michelle Barisic – BC, Peter Sherman – CLG Member, Beres McCallum – CLG Member, Jillian Bramley-Knox – CLG Member, Glen Russell – CLG Member, Brendan Cowie - TJH

Apologies: Anne Watts – CLG Member,

Note:

These minutes are not intended to be a verbatim account of the CLG meeting but are a summary of the key issues raised, actions arising from the meeting, and outcomes of actions raised at previous meetings

**Distribution** (Method e.g. email): Email

Item	Summary	Action	By When
1	<p><b>ACTION ITEMS</b></p> <p><b>Pot-holes in the footpath at the Lamington / Bradshaw intersection.</b></p> <p>TJH advised that a portion of the road has been repaired. The road will continue to be repaired over the next few weeks.</p> <p><b>CLG Member noted that outside the entrance gates to the site there are large potholes. There is also a large pot-hole at corner of Lamington Ave &amp; Bradshaw St at the entrance to Bradshaw Park.</b></p> <p><b>CLG Member further added there is a large pot-hole near the intersection of Lutwyche Road &amp; Maygar Street.</b></p> <p>TJH advised they are unaware of the problem but will investigate</p> <p><b>ACTION: TJH to investigate pot-holes.</b></p> <p><b>Workers are parking too close to the bus stop opposite Bradshaw Park and making it difficult for people to hail buses.</b></p> <p>CNI advised they have spoken with the BCC and Translink. Translink advised they have completed an inspection and advised that the vehicles are not illegally parked. Translink have not had any issues regarding the bus stop reported.</p> <p>Translink advised they have no plans to make changes currently. If</p>	<p>TJH</p> <p>JBK</p> <p>BMc</p> <p>TJH</p> <p>CNI</p>	

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	<p>issues are arising Translink need to be notified directly. The contact number for Translink is 13 12 30.</p> <p><b>CLG Member noted that she and other residents have contacted Fiona King and Brisbane City Council regarding the issue of the bus stop. One of the issues arising is that only one lane can be used as the parked cars are blocking the left hand lane and this is causing traffic to back up during peak times. CLG Member said that when she recently caught the bus she had to step into the road to hail the bus and that the bus is having trouble accessing the bus stop through the parked cars.</b></p> <p>CNI advised the member to keep contacting Translink so they can follow up on the issue.</p> <p><b>Employees are parking their cars on Flower Street, drivers cannot see oncoming traffic.</b></p> <p>CLG Member advised that the parking has definitely improved. There is still a car parking on the crest of the hill in Flower Street – CLG Member noted that the vehicle may not be a TJH Vehicle.</p> <p><b>CLG Member questioned whether the yellow lines had been painted on Flower Street?</b></p> <p>TJH advised that there have been some yellow lines painted on Maygar Street &amp; Flower Street.</p> <p><b>Water cart and crane are creating noise and causing road damage.</b></p> <p>This action item requires ongoing monitoring.</p> <p>TJH advised that there was a water leak in the area concerned that has been repaired. BCW will continue to conduct ongoing repairs.</p> <p><b>CLG Member asked if a water leak near the entrance gate to the site has been fixed?</b></p> <p>TJH advised that it was repaired on Sunday as they had notified BCC of the leak.</p> <p><b>CLG Member questioned who is responsible for the road markings for fire hydrants, as there was a fire at some nearby units over the weekend and the fire brigade had trouble locating the hydrants?</b></p> <p>TJH advised that as far as they aware BCC is responsible for ensuring that there are hydrant markers on the roads. If road works are carried out the BCC maintains and audits the location of the hydrants.</p> <p><b>Parking along Maygar &amp; Truro Street on bin day.</b></p> <p>TJH advised that parking in these areas is continually monitored and parking patrols are being run. TJH noted that it appears to be more of an issue when new staff begin, before they attend a tool box talk where</p>	<p>JBK</p> <p>CNI</p> <p>BMc</p> <p>BMc</p> <p>JBK</p> <p>JBK</p> <p>JBK</p>	
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	<p>parking issues are addressed.</p> <p><b>COMMUNITY CONTACTS</b></p> <p>Facilitator advised that the CLG Terms of Reference have been reviewed and updated to be more representative of how the CLG meetings are conducted.</p> <p>Facilitator requested that CLG Members take the Terms of Reference home and review them. If Members are happy with the changes, the facilitator requested they sign the updated copy and return it at the next CLG meeting. If there are any issues please advise the Facilitator at least one week before the next CLG, so a written response can be provided. Reviewing the Terms of Reference will be considered a renewal of the annual CLG membership.</p> <p><b>ACTION: Discuss the Terms of Reference</b></p> <p>Facilitator raised the possibility of potential future CLG members. CLG members advised that they are not aware of any potential new members.</p> <p><b>CLG Member asked if there was any update on Quarry Park?</b> CNI advised that there is no update.</p> <p><b>CLG member asked what was happening with the truncation of Quarry Park.</b></p> <p>CNI advised they would get back to the group with a response.</p> <p><b>CLG Member raised the issue of the bus stop at Bowen St. CLG Member noted that the State Government owns that land and have plans for housing in the area. Member feels there needs to be a better bus stop. Member is aware the bus stop is located outside TJH / Project jurisdiction, but was seeking advice on who to contact.</b></p>	BMC	
	<p><b>CONSTRUCTION UPDATE</b></p> <p>Presentation made by Mark Westbrook – Area Manager.</p> <p><b>Progress for September/October 2010</b></p> <p>Northern Busway tunnel structure at Truro Street</p> <ul style="list-style-type: none"> <li>• No progress this month.</li> </ul> <p>Lutwyche Busway Station</p> <ul style="list-style-type: none"> <li>• Excavation of Lutwyche Station continues.</li> </ul> <p>Public Utility Plant</p> <ul style="list-style-type: none"> <li>• Continued work on the relocation of services around Bradshaw</li> </ul>	MW	

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	<p>Street, Chalk Street, Thistle Street and Lamington Avenue</p> <p>Section 3 Roadworks</p> <ul style="list-style-type: none"> <li>• Commencement of pavement works on Lutwyche Road – north of Maygar Street.</li> </ul> <p>Northern Busway tunnel structure between Chalk Street and Bradshaw Street</p> <ul style="list-style-type: none"> <li>• No further works took place on this structure</li> </ul> <p>Lutwyche Road works</p> <ul style="list-style-type: none"> <li>• No work carried out on Lutwyche Road</li> </ul> <p>Northern Busway tunnel structure between Bradshaw Street and Norman Avenue</p> <ul style="list-style-type: none"> <li>• Stage 1 (middle section) <ul style="list-style-type: none"> <li>– No work on this section of works</li> </ul> </li> <li>• Stage 2 (southern section) <ul style="list-style-type: none"> <li>– Piling operations has been completed</li> <li>– Concrete works have commenced</li> </ul> </li> <li>• Stage 3 (northern section) <ul style="list-style-type: none"> <li>– Piling works have commenced</li> </ul> </li> </ul> <p><b>Upcoming work</b></p> <p>Northern Busway tunnel structure CC601 at Truro Street</p> <ul style="list-style-type: none"> <li>• Commencement of Substation NB01</li> </ul> <p>Northern Busway tunnel structure CC602 between Chalk Street and Bradshaw Street</p> <ul style="list-style-type: none"> <li>• No work</li> </ul> <p>Lutwyche Busway Station</p> <ul style="list-style-type: none"> <li>• Construction of Soil Nail Walls</li> <li>• Substation works continuing</li> </ul> <p>Section 3 Road works</p> <ul style="list-style-type: none"> <li>• Continue work on the Lutwyche Road widening between Stoneleigh Street and Fosbery Street. i.e. Drainage, road widening</li> </ul> <p>Lutwyche Road works</p> <ul style="list-style-type: none"> <li>• Carry out drainage works</li> <li>• Install street lights at intersection</li> </ul> <p>Northern Busway tunnel structure between Bradshaw Street and Norman Avenue</p> <ul style="list-style-type: none"> <li>• Stage 1 (middle section) <ul style="list-style-type: none"> <li>– No further works planned on this structure</li> </ul> </li> <li>• Stage 2 (southern section) <ul style="list-style-type: none"> <li>– Concrete works to continue.</li> <li>– Commencement of insitu slab to start. This structure contains 1500m<sup>3</sup> that will be poured in one day.</li> </ul> </li> </ul>		
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	<ul style="list-style-type: none"> <li>• Stage 3 (northern section) <ul style="list-style-type: none"> <li>– Commence piling works</li> </ul> </li> </ul> <p><b>Future milestones</b></p> <ul style="list-style-type: none"> <li>• Commence concrete works for Cut and Cover 701 insitu slab – Oct/Nov 2010</li> <li>• Commence construction of the Lutwyche Station – Oct/Nov 2010</li> <li>• Commence concrete works on north section of CC701 Cut &amp; Cover Structure</li> <li>• Complete widening works to Lutwyche Road between Stoneleigh and Fosbery Streets – mid Nov 2010</li> <li>• Commence work on the Substation on top of the tunnel structure at Truro St – Oct/Nov 2010</li> </ul> <p><b>Questions:</b></p> <p>There were no questions for the Construction Update.</p>		
4	<p><b>TUNNELLING UPDATE</b></p> <p>Presentation made by Tino Ferrero – Tunnel Project Manager</p> <p><b>Truro St Mined Tunnels - Program of Works</b></p> <ul style="list-style-type: none"> <li>• Works Complete to date ; <ul style="list-style-type: none"> <li>• Over <u>3400m</u> of tunnel excavated from Truro St for Airport Link tunnels.</li> <li>• Northern Busway – <u>Excavation Completed</u></li> <li>• Six Roadheaders operational –APL &amp; Busway tunnel (Truro)</li> <li>• APL Tunnel Pavements underway – approx <u>1700m</u> of CRCP complete.</li> <li>• Approx <u>1100m</u> of Concrete Lining completed</li> </ul> </li> <li>• Works planned for next month ; <ul style="list-style-type: none"> <li>• Continue excavation of APL tunnels heading North to Kedron and South to Bowen Hills.</li> <li>• Tunnel Breakthroughs - Truro to Bowen Hills.</li> <li>• Drill and Blast Continues mostly complete Lutwyche Caverns.</li> <li>• Continue Concrete Arch pours mainline tunnels</li> <li>• Commence Concrete Arch Busway Tunnels</li> </ul> </li> </ul> <p><b>Questions:</b></p> <p><b>CLG member confirmed that substation is in the tunnel</b></p> <p>TJH confirmed that the substation is located in the tunnel – it is in a spur and will be blocked off from the main tunnel.</p>	TF	BMc

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	<p><b>CLG Member questioned if there was any water in the tunnels at Truro St and Bowen Hills after the heavy rainfall.</b></p> <p>TJH advised that there was not any water in the tunnels during the recent heavy rainfall. Truro St is located at the high point so there was no water in the tunnel. There is a flood bank that TJH raised prior to the rainfall that protected the site.</p>	BMc	
6	<p><b>ENVIRONMENT UPDATE</b></p> <p><b>Air Quality</b></p> <ul style="list-style-type: none"> <li>• Monitoring locations: <ul style="list-style-type: none"> <li>○ Truro Street</li> <li>○ Stoneleigh Street</li> <li>○ Chalk Street Site Office</li> <li>○ Corner of Thistle and Lucas Streets</li> <li>○ Kedron Brook Reserve</li> </ul> </li> <li>• Two exceedances recorded for PM10 or dust fall out</li> <li>• Data is collected and reported from the 15<sup>th</sup> to 15<sup>th</sup> of each month</li> <li>• <b>TJH advised they would get back to the group at the next meeting on the reason for the two PM10 exceedances at the Chalk St site office.</b></li> </ul> <p><b>Noise</b></p> <ul style="list-style-type: none"> <li>• Monitoring took place at the following locations: <ul style="list-style-type: none"> <li>- Lamington Avenue</li> <li>- Bradshaw Street</li> <li>- Truro Street</li> </ul> </li> <li>• Noise levels were within CoG goals</li> </ul> <p><b>Vibration</b></p> <ul style="list-style-type: none"> <li>• Monitoring occurred at following locations: <ol style="list-style-type: none"> <li>1. Lutwyche Centro Shopping Centre</li> <li>2. Corner of Chalk Street &amp; Lutwyche Road</li> <li>3. 508, 524 Lutwyche Road</li> </ol> </li> <li>• All works were within CoG goals</li> </ul> <p><b><u>Questions.</u></b></p> <p><b>TJH asked what the differences are between noise targets for day and night?</b></p> <p>TJH responded that night noise is measured by LA MAX, which is loud noises that wake people up and constant noise that keeps them awake.</p>	BC	MW

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<b>7</b>	<p><b>COMMUNITY RELATIONS UPDATE</b></p> <p>There were 26 Complaints this month that stemmed mainly from Dust. TJH followed this up with Construction Management who is ensuring that the site is watered.</p> <p><b>Community notifications</b> Eight notifications were distributed in Lutwyche/Windsor in September including:</p> <ul style="list-style-type: none"> <li>- September Construction Update</li> <li>- Controlled Blast Excavation</li> <li>- Service Relocation Works Update</li> <li>- Tunnelling Updates</li> <li>- Services Location Works</li> </ul> <p>A total of 6570 notifications</p> <p><b>Community relations activities</b> Doorknocks regarding:</p> <ul style="list-style-type: none"> <li>• Service Relocations work</li> <li>• Controlled Blast Excavation</li> <li>• The CRT and the Environmental Team continue to organise dust and noise monitoring in the precinct</li> <li>• Mitigation was proactively offered including relocation during noisy night works</li> <li>• Local business Northern Busway tunnel tour</li> </ul> <p><b>No questions</b></p>	JG	
<b>8</b>	<p><b>BRISCONNECTIONS UPDATE</b></p> <ul style="list-style-type: none"> <li>• No update this month.</li> </ul>		
	<p><b>Next meeting</b> Tuesday, 16 November 2010 6pm – 7.30pm</p>		