

MINUTES OF MEETING

Meeting Number 25

CLG	Lutwyche / Windsor Community Liaison Group				
Location:	Visitor Information Centre, Meeting Room	Date:	16/11/10	Time:	6:00pm

Chaired By: Melissa Salisbury	Minuted By: Jessica Duncan	Distribution Date:
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Attendees: Melissa Salisbury – Independent Facilitator, Alice Nixon – CNI, , Nicola Mitchell – TJH , Jodie Grant – TJH, Mark Westbrook – TJH, Tino Ferrero – TJH, Michelle Barisic – BC, Peter Sherman – CLG Member, Beres McCallum – CLG Member, Member, Brendan Cowie – TJH, Sage Perkins – TJH, Michelle Barisic - BrisConnections

Apologies: Anne Watts – CLG Member,

Not Present: Jillian Bramley-Knox – CLG Member ,Glen Russell – CLG

Note:

These minutes are not intended to be a verbatim account of the CLG meeting but are a summary of the key issues raised, actions arising from the meeting, and outcomes of actions raised at previous meetings

Distribution (Method e.g. email): Email

Item	Summary	Action	By When
1	<p>ACTION ITEMS</p> <p>Action 1: Update on reviewed Terms of Reference. Facilitator advised that comments have been received. Once all groups have submitted comments the Terms of Reference will be updated to reflect CLG Members' comments and will be resent to the members for signing.</p> <p>Action 2: Truncation of Quarry Park CNI advised that the size of land has not changed. Works are expected to start in this area early to mid 2011.</p> <p>Action 3: Explanation of 2 x PM10 exceedances TJH advised they were completing site works. Temporary Soil Nails were being installed in Bradshaw Street. There was wind blowing back across the site carrying the noise. This situation was immediately rectified.</p> <p>Action 4: Large pothole on Maygar St. TJH advised that the pothole has been fixed</p>	<p>MS</p> <p>AN</p> <p>BC</p> <p>JG</p>	

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Ongoing Action Items			
<p>Actions: Workers are parking too close to the bus stop opposite Bradshaw Park and making it difficult for people to hail buses. CNI feels not a project issue. Member was going to contact and check with Translink regarding the issues. Facilitator feels this issue can be closed but till check with CLG Member.</p>		AN MS	
<p>Action: Facilitator to check with CLG Member if she is happy for the action above to be closed.</p>		MS	
<p>Action 6: The footpath at Lamington/Bradshaw intersection has lots of potholes and also potholes in Lamington Avenue. TJH advised that the street is being monitored for pot-holes and repairs completed as appropriate.</p>		MW	
<p>Water cart and crane are creating noise and causing road damage: TJH do not believe this is an issue any more.</p>		MW	CLOSED
<p>Issues around parking in the two hour zone in Maygar Street and parking in local streets near the Truro Street site on rubbish collection day. TJH advised that they are still enforcing and monitoring the issue. CLG Member reported that the situation has improved but there is still a vehicle parking on the crest of the hill, making it difficult to see oncoming traffic. Member noted that the vehicle may not be related to TJH and the project. CNI advised the member could speak with David Hinchcliffe if it remains an issue as parking is a council responsibility. CLG Member questioned why there is a 2hour time limit in Maygar St. TJH and CNI advised that the council determine and administer parking zones and limits.</p>		JG BMc AN BMc NM/AN	
<p>CLG Member questioned a possible pedestrian crossing issue identified in the urban landscape visuals. CNI advised that the design is ongoing.</p>		NM	
<p>TJH to confirm right-hand turn southbound in Norman Avenue and when the turn from the north of Lutwyche Road into Norman Ave will be reinstated? Action is ongoing. Right hand turn will be reinstated but the date is yet to be confirmed.</p>		NM	

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	<p>COMMUNITY CONTACTS</p> <p>There were no issues raised by the CLG Members present.</p> <p>Facilitator raised an issue on behalf of an absent CLG Member: Member noted there was disruptive noise being generated from night works and asked why works are completed at night and when they are expected to be complete?</p> <p>TJH advised that they complete night works as that is the only time they are permitted to close the road as it has less of an effect on traffic. TJH expect that night time road works will be complete in two weeks. There is a chance that further works will be needed. TJH will advise residents when the works will begin.</p> <p>CNI provided advice in response to a member's comment at the previous meeting about the bus top on Lutwyche Road being unsafe and causing congestion. CNI said that they have spoken to Translink who said that they have looked into creating an indented bus stop, but at the moment passenger numbers are not high enough to justify this action.</p> <p>CLG Member noted that he is still concerned about the congestion that will be generated on Lutwyche Road.</p> <p>Member asked if TJH shut down over Christmas?</p> <p>TJH advised that the Shutdown begins on December 24.</p> <p>Facilitator advised that the next meeting is set down for December 21. She asked if CLG Members are happy to meet then or if they would prefer to meet in January?</p> <p>TJH noted that they feel a meeting in January would be more interesting as more work will have been completed.</p> <p>ACTION: Facilitator to contact absent members and ask when they would like to meet next, and advise members and TJH accordingly.</p>	<p>AW</p> <p>MW</p> <p>AN</p> <p>PS</p> <p>BMC</p> <p>MW</p> <p>MS</p> <p>NM</p> <p>MS</p>	
	<p><u>CONSTRUCTION UPDATE</u></p> <p>Presentation made by Mark Westbrook – Area Manager.</p> <p><u>Progress for October/November 2010</u></p> <p>Northern Busway tunnel structure at Truro Street</p> <ul style="list-style-type: none"> Commenced works for Substation <p>Lutwyche Busway Station</p> <ul style="list-style-type: none"> Excavation of Lutwyche Station continues. <p>Public Utility Plant</p> <ul style="list-style-type: none"> Continued work on the relocation of services around Bradshaw 	<p>MW</p>	

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	<p>Street, Chalk Street, Thistle Street and Lamington Avenue.</p> <p>Section 3 Roadworks</p> <ul style="list-style-type: none"> • Drainage works south on Maygar Street commenced <p>Northern Busway tunnel structure between Chalk Street and Bradshaw Street</p> <ul style="list-style-type: none"> • No further works took place on this structure <p>Lutwyche Road works</p> <ul style="list-style-type: none"> • Drainage works on Lutwyche Road continuing <p>Northern Busway tunnel structure between Bradshaw Street and Norman Avenue</p> <ul style="list-style-type: none"> • Stage 1 (middle section) <ul style="list-style-type: none"> – No work on this section of works • Stage 2 (southern section) <ul style="list-style-type: none"> – Concrete works on going • Stage 3 (northern section) <ul style="list-style-type: none"> – Excavation of Norman Avenue commenced – Piling ongoing – Temporary Pedestrian Bridge installed and operational <p><u>Upcoming work</u></p> <p>Northern Busway tunnel structure CC601 at Truro Street</p> <ul style="list-style-type: none"> • Continuing Substation NB01. <p>Northern Busway tunnel structure CC602 between Chalk Street and Bradshaw Street</p> <ul style="list-style-type: none"> • No work <p>Lutwyche Busway Station</p> <ul style="list-style-type: none"> • Service and concrete works for Lutwyche Station • Substation work continuing. <p>Section 3 Road works</p> <ul style="list-style-type: none"> • Continue work on the Lutwyche Road widening between Stoneleigh Street and Fosbery Street. i.e. Drainage, road widening <p>Lutwyche Road works</p> <ul style="list-style-type: none"> • Carry out drainage works <p>Northern Busway tunnel structure between Bradshaw Street and Norman Avenue</p> <ul style="list-style-type: none"> • Stage 2 (southern section) <ul style="list-style-type: none"> – Concrete works to continue. Insitu slab to start - This structure contains 1500m³ that will be poured in one day. Possible pour day of the 9th December 2010. • Stage 3 (northern section) <ul style="list-style-type: none"> – Excavation of Norman Avenue – Commence piling works 		
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	<p><u>Future Milestones</u></p> <ul style="list-style-type: none"> • Commence concrete works for Cut and Cover 701 insitu slab – Pour date 9 December 2010 • Install Structure Steel of the Lutwyche Station – February 2011 • Install precast south section of CC701 Cut & Cover Structure – Early December 10 • Complete widening works to Lutwyche Road between Stoneleigh and Fosbery Streets – Early December 2010 <p><u>Questions:</u></p> <p>There were no questions for the Construction Update.</p>		
4	<p>TUNNELLING UPDATE Presentation made by Tino Ferrero – Tunnel Project Manager</p> <p><u>Truro St Mined Tunnels - Program of Works</u></p> <ul style="list-style-type: none"> • Works Complete to date ; <ul style="list-style-type: none"> • Over 3400m of tunnel excavated from Truro St for Airport Link tunnels. • Northern Busway – <u>Excavation Completed</u> • Five Roadheaders operational –APL & Busway tunnel (Truro) • APL Tunnel Pavements underway – approx 1800m of CRCP complete. • Approx 1400m of Concrete Lining completed • Tunnel Breakthroughs - Truro to Bowen Hills. • Works planned for next month; <ul style="list-style-type: none"> • Continue excavation of APL tunnels heading North to Kedron and South to Bowen Hills. • Drill and Blast continues. Mostly complete in Lutwyche Caverns. • Continue concrete arch pours for mainline tunnels • Commence concrete arch pours Northern Busway Tunnel <p><u>Questions:</u></p> <p>There were no questions for the Tunnelling Update.</p>	TF	

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6	<p>ENVIRONMENT UPDATE</p> <p>Presentation made by Brendan Cowie - Environmental</p> <p>Air Quality</p> <ul style="list-style-type: none"> • Monitoring locations: <ul style="list-style-type: none"> ○ Truro Street ○ Stoneleigh Street ○ Chalk Street Site Office ○ Corner of Thistle and Lucas Streets ○ Kedron Brook Reserve <p>Noise</p> <ul style="list-style-type: none"> • Monitoring took place at the following locations: <ul style="list-style-type: none"> - Lamington Avenue - Bradshaw Street - Truro Street • Noise levels were within CoG goals <p>Vibration</p> <ul style="list-style-type: none"> • Monitoring occurred at following locations: <ol style="list-style-type: none"> 1. Lutwyche Centro Shopping Centre 2. Corner of Chalk Street & Lutwyche Road 3. 508, 524 Lutwyche Road 4. 23 Bradshaw Road • All works were within CoG goals <p><u>Questions.</u></p> <p><u>CLG Member asked if the presence of Emergency Services and traffic helicopters affect the noise monitoring?</u></p> <p>TJH said the presence of emergency services does not affect their monitoring equipment. TJH's monitoring is recorded every 10 seconds. The results are exported to a spread sheet so TJH can isolate and calculate what was happening in the area at the time and therefore what generates the noise and if they are contributing to the elevated levels.</p>	BC	
7	<p>COMMUNITY RELATIONS UPDATE</p> <p>Presentation made by Jodie Grant</p> <p>There were 36 Complaints this month that stemmed mainly from parking and night works.</p> <p>Community notifications</p> <p>Ten notifications were distributed in Lutwyche/Windsor in October including:</p>	PS BC	

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	<ul style="list-style-type: none"> - October Construction Update - Controlled Blast Excavation - Service Relocation Works Update - Machinery Movements - Services Location Works <p>A total of 6200 notifications</p> <p>Community relations activities</p> <p>Door knocks have included:</p> <ul style="list-style-type: none"> • Service Relocations work • Controlled Blast Excavation <p>Other activities:</p> <ul style="list-style-type: none"> • Lutwyche Busway Information Session • The CRT and the Environmental Team continue to organise dust and noise monitoring in the precinct • Mitigation was proactively offered including relocation during noisy night works <p>No questions</p>		
8	<p>BRISCONNECTIONS UPDATE</p> <ul style="list-style-type: none"> • No update this month. 		
	<p style="text-align: center;">Next meeting</p> <p style="text-align: center;">Tuesday, 21 December 2010 6pm – 7.30pm TBC</p>		