

MINUTES OF MEETING

Meeting Number 24

CLG	Bowen Hills Community Liaison Group				
Location:	Airport Link Information Centre, Lutwyche	Date:	25/01/2011	Time:	5:45pm

These minutes are not intended to be a verbatim account of the CLG meeting but are a summary of the key issues raised, actions arising from the meeting and outcomes of actions raised at previous meetings

Chaired By: Barrie Spring	Minuted By: Jess Duncan	Distribution Date:
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<p>Attendees: Barrie Spring (Independent Facilitator), Roz Murray (RM), Michael Schipper (MS), Wayne Wanstall (WW), Wayne Nugent (WN)</p> <p>Project Team Members in Attendance: Andrew Tuson (AT) – Area Manager, Bowen Hills Nicola Mitchell (NM) – Senior Community Liaison Coordinator Kym Calderwood (KC) – Community Liaison Coordinator Amy Driscoll (AD) – Community Liaison Officer Karen Willows (KW) – Environmental Officer Louise Litchfield (LL) – CNI Steve Clifton (SC) - CNI Michelle Barisic (MB)– BrisConnections Charles McDonald – BrisConnections David Alt (DA) – Tunnelling Manager, Bowen Hills</p> <p>Apologies: Stephen Dacey (SD) Clyde Ashton (CA) Doug Watt (DW)</p> <p>Not Present: Kelly Favaloro (KF) Ralda Macgregor (RMac), Brendan Cowie (BC) – Senior Environmental Coordinator</p>
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Item	Action	By Whom	By When
1	BS opened meeting 5.45pm <ul style="list-style-type: none"> Apologies 		
2	<p>Action items from previous meeting</p> <p>Action 1: Traffic Control in Gallway Street</p> <p>TJH advised Cedric Street has been open since Christmas 2010. The issue of workers speeding in Gallway Street continues to be assessed. TJH does not believe that a traffic controller is an effective measure for managing any driver behaviour issues and for that reason, a traffic controller will not be placed in this location. Instead, TJH advised they will continue to educate the workforce and ask that they obey the road rules. TJH reiterated they have no jurisdiction over drivers on public roads.</p> <p>Member noted that there appears to be just the 'odd vehicle' disobeying the road rules. One car in particular slowed down outside the member's home then sped up again after it passed.</p> <p>TJH advised the member to notify them if the vehicle can be easily identified (make, model, rego etc). Member advised it is a green holden Monaro, 210-LIT. TJH to investigate with driver.</p>		

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	<p>Member asked what TJH can do to address the continuing issue? TJH advised that if it is a site contractor or labour hire staff member causing the problem they can request that the person be removed from site. In the case of a TJH worker, counselling would be undertaken</p> <p>Member asked if TJH can provide this information to residents when they ring to complain about a repeat offender. TJH advised they also have to take into account the rights of the individual and advise them that a complaint has been made against them and that the details of their vehicle have been recorded. CNI further advised that if they are provided with a registration number, they pass those details onto the police.</p> <p>ACTION: Continue to monitor speeding in the Gallway Street area</p> <p>Action 2: Staff Carpark Maintenance</p> <p>TJH advised that due to the heavy rain there have been issues maintaining the car park and noted that the car park does need to be mowed and tended to again. Mowing has been arranged for this Thursday.</p> <p>Member noted that there are some rubbish bins on site but they are not all being utilised. TJH advised that there are bins on order for the Cartwright Street carpark. ACTION: Continue to monitor and update at February Meeting.</p> <p>Action 3: Sealing of Carparks</p> <p>TJH advised that they have completed monitoring and are compliant with the dust limits. TJH have nevertheless committed to seal the car parks in the areas closest to Cartwright Street.</p> <p>Member asked about the unsealed area behind the fence in the Cartwright Street carpark. TJH advised that this was designed as an overflow and is due to be closed once the tunnel site is demobilised which should be around the end of February.</p> <p>Member asked about the other carpark? TJH advised the other car park will be sealed as soon as possible.</p> <p>Action 4: Terms of Reference Review</p> <p>Facilitator advised that the review has been completed. As no members of the Bowen Hills CLG contacted her with issues, she has presumed that all members agree with the new ToR. Facilitator asked those present to sign the new ToR.</p>		January meeting

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	<p>Action 5: Letter from the residents of Tufton Street</p> <p>TJH advised that requests for mitigation are assessed on a case by case basis. TJH has accordingly contacted Tufton Street residents directly regarding their requests. TJH will advise the relevant CLG member of this.</p> <p>Action 6: Road Damage</p> <p>TJH advised they are in the process of assessing any damage to roads in the area. Repairs will be undertaken based on the outcome of this assessment. TJH intend to complete the repair work asap, hopefully in February.</p> <p>Action 7: Early arrivals and shift changes</p> <p>Member noted that the Coordinator General has night time noise recommendations. Shift changes tend to be occurring between 4.30 and 6am.</p> <p>TJH advised that they hold their prestart meeting at 5.45am. TJH acknowledged that staff members are onsite earlier. This is a choice made by the workers and there is little TJH can do regarding this situation.</p> <p>Member noted he is concerned about the noise as the houses in Cartwright Street are set close to the road. TJH advised this is why they recommended employees use Grantson Street as it is wider. TJH reiterated that they cannot control worker movement's offsite.</p> <p>Action 8: Vacant Land on Hudd Street</p> <p>ACTION: CNI to investigate who owns the land on Hudd Street and report back to the CLG.</p> <p>CNI advised the vacant land is owned by QR and is available for lease. CNI advised they can get further information if requested and will follow up at the next meeting as the member who raised the question is not present.</p> <p>Action 9: Noise wall Federation Street</p> <p>ACTION: TJH to look into lining the lower end of the wall</p> <p>TJH advised that the original intention was to extend the noise wall down to the site boundary. However, TJH have completed noise monitoring and are compliant with the CoG goals. There is therefore no requirement to do anything further with the noise wall.</p> <p>Member asked about the meeting that was held on 27th July with DERM where there was an agreement reached about extending the noise wall. TJH reiterated that noise monitoring has indicated compliance and that therefore no further work will be undertaken on the noise wall</p> <p>Member noted that she is unhappy that the original agreement reached</p>		

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	<p>on the 27th of July was not followed through.</p> <p>Action 10: Urban Design Layout</p> <p>ACTION: TJH to bring Urban Design layout to next CLG</p> <p>Action 11: Urban Landscaping Layout</p> <p>ACTION: TJH to bring Urban Landscaping layout to next CLG</p> <p>TJH advised that the design has not been finalised to an extent where it can be displayed to the public.</p> <p>Action to remain open</p> <p>Member asked when the design urban design works will be undertaken</p> <p>TJH advised that these works are scheduled to commence in the third quarter of 2011.</p> <p>Forward agenda:</p> <p>Member asked when the Site Tour would be held and for how long?</p> <p>TJH advised the Site tour will be conducted on the 19th of February with a 10.00am pickup. The tour should last 2-2.5 hours, and will take in the Toombul and Bowen Hills sites with a drive through Kedron.</p>		
3	<p>CLG Matters</p> <p>Questions:</p> <p>Members raised the issue of parking in Gallway Street and asked why staff members continue to park there especially now there is a car park available. There is no access for visitors to park. Staff are also parking in Morris Street and are illegally angle parking in Federation Street. Members asked if the parking locations can be a condition of employment. The member had a TJH staff member park over part of his driveway and it took over 2 hours to have the vehicle moved.</p> <p>TJH noted this is an ongoing issue and they are taking every action they can including the provision of alternative parking areas, worker education and internal communications. Ultimately, TJH do not have the jurisdiction to control where staff members choose to park.</p> <p>Member noted that some staff members are parking illegally and that they have contacted the council and police. Member asked if TJH can monitor parking in the mornings when workers are arriving.</p> <p>TJH reiterated they cannot prevent workers parking legally in local streets. Any infringement of road rules needs to be reported to the relevant authority.</p>		

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	<p>Member noted that although car parks have been constructed it has not made a difference and in fact he feels there are more cars in the street than before. Member further added if the Cartwright Street carpark was closed, it would make no difference as he has noticed a large number of empty spaces.</p> <p>Member suggested that workers could park in McDonald Road and that TJH could run shuttle buses for employees. Member noted that residents are being forced to park illegally and are being fined for doing so. Member feels TJH do not believe they have any responsibility for what takes place outside their gates.</p> <p>TJH advised that they have provided off street parking and encourage workers to use it. TJH advised that they cannot do anything to stop workers from parking close to site.</p> <p>Member noted that if TJH takes no responsibility for car parking then all community members can do is use different channels and hope for a different response.</p> <p>Member noted that she has received a notification that residents are not to park in Morris and Federation Streets. There has been no advice given to residents about what they can do with vehicles that cannot be parked on their properties during the 2 weeks nominated.</p> <p>TJH advised this is in relation to the delivery of the oversized Ventilation Station Outlet segments and that they had door knocked and spoken to residents in the affected street and most did not have an issue with this arrangement.</p> <p>Member advised there is a resident in her street that is unable to park on his property legally.</p> <p>TJH will follow up and report back to the member. Members were also advised to liaise with TJH via the Hotline if they have any issues.</p> <p>Member asked what will happen at the top of Cedric Street as it is meant to open in the middle of the year. Residents want to know what the situation will be with traffic lights.</p> <p>Member further wanted clarification on the right hand turn from northbound Lutwyche Road into Cedric Street.</p> <p>TJH/BC advised the right hand turn from Cedric Street to northbound Lutwyche Road will be reinstated approximately mid this year. TJH further advised the Council will not be reinstating the right hand turn from northbound Lutwyche Road into Cedric Street.</p> <p>Member asked when the council changed the road plans. She was informed by a council employee before Christmas that the draft to Urban Design was approved in September. In July the member was advised that the right hand turn into Cedric Street was going to be available.</p> <p>Member noted that via the alternate route, turning right into Grantson</p>		

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	<p>Street ,she was stuck behind a line of vehicles attempting to turn right. Member feels that residents need to be individually notified.</p> <p>BrisConnections was aware of the decision not to allow a right hand turn into Cedric Street. They were surprised the member was informed by Council that the right hand turn would be reinstated . BrisConnections offered to bring the final design of Cedric Street to the next CLG for clarification and to answer any questions.</p> <p>Action: Provide full design of final arrangement of Cedric St.</p> <p>Member asked if TJH were aware of council plans that show O'Doherty Street being extended from Bryden to Cartwright Streets.</p> <p>TJH advised they were not aware of these plans.</p> <p>Member asked when the the right hand turn into Lutwyche Road from Cedric Street would be reinstated</p> <p>TJH advised it would be the middle of 2011.</p> <p>Member asked if pedestrians will be able to cross the road at Cedric Street.</p> <p>BrisConnections advised that pedestrians will be able to cross in a two phase movement. This will be shown on the designs to be displayed at the next CLG Meeting.</p>		
4	<p>Construction Update</p> <p>AT presented an update on construction activities</p> <p>Bridges update:</p> <ul style="list-style-type: none"> • Lutwyche Road/ICB bridge connection southbound: • Lutwyche Road/ICB bridge connection northbound: • Bridge 106 – preparation is ongoing for the scheduled opening on 4 February to connect Lutwyche Road traffic with the ICB. A single lane will be opened at first, with the second lane scheduled to open in April for the Clem 7 connections. • Bridge 107 – Works continue to the approach ramp which will connect southbound Lutwyche Road traffic with the ICB. These works include asphaltting and the temporary installation of traffic signals. • Bridge 104 – Little progress has been made to this bridge recently. Once the new ICB bridge connections have opened TJH can demolish the existing ICB bridge. This will 		

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	<p>allow progress to continue on the bridge connecting southbound APL traffic with Campbell Street. Works in the area near the ICB include piling and bridge support construction.</p> <ul style="list-style-type: none"> • Bridge 109 – Bridge spans have been installed over the Clem 7 north and southbound portals • Bridge 111 – Piling continues for the bridge widening works adjacent to the Mews Apartments. • Bridge 501 – Little work has taken place on the busway bridge with the main focus on the opening of the new ICB/Clem 7 connections. Current work includes parapet installation. <p>Ventilation Station Outlet Works continue on the substation of the Ventilation Station. MEFT will soon commence works in the VSO with the delivery of several transformers commencing next week. The oversized segments for the outlet are currently being delivered to site at night.</p> <p>Centre Lutwyche Road CC102 Excavation continues to the Lutwyche Road off ramp. Over the coming weeks the pre-cast roof segments will be delivered and installed. This will allow excavation to continue underneath and the traffic shifted back over the structure.</p> <p>Main Site Access Main site access for heavy vehicles is via Gate 09, off Lutwyche Road. Traffic used to be directed under Bridge 106 however with the installation of the curtain wall panels, logistically it can be quite difficult to manoeuvre large vehicles around site. In the interim, there will be some larger vehicles accessing site via Gate 04 in Gallway Street. The main exit is Gate 08. Gate 02 in Federation Street is also being utilised during the delivery of the Ventilation Station Outlet segments.</p> <p>Upcoming months:</p> <ul style="list-style-type: none"> • MEFT to commence construction in VSO end January/ early February • Construction of the Clem 7 bridge connections for north and southbound Lutwyche Road traffic – scheduled to open mid 2011 • CC102 delivery and installation of pre-cast roof segments • Campbell Street bridge construction ongoing – including piling, bridge support construction and bridge beam and span installations 		

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	<p>Service Relocation Works –</p> <ul style="list-style-type: none"> Services relocation works continue at Formula 1 and along Lutwyche / Bowen Bridge Road near the ICB on-ramp <p>Questions:</p> <p>Member asked how many units are in the VSO Stack? TJH advised there are 19 Units in the stack.</p> <p>Member asked what number the gate was at Cedric Street? TJH advised it is Exit gate 8.</p> <p>Member asked whereabouts on Cedric Street vehicles will need to give way to buses. TJH demonstrated on the slide where buses will have the right of way. BrisConnections advised that this will be demonstrated in the design drawings which will be displayed at the next meeting. Residents will need to give way to buses as normal.</p>		
5	<p>Tunnelling Update DA presented an update on tunnelling activities</p> <p>Current Progress</p> <ul style="list-style-type: none"> Excavation complete in both tunnels Arch form pours complete in north tunnel Arch form pours ongoing in the south cavern Arch form in Ramp L ongoing Smoke duct almost to Ferny Grove Railway Line in the north tunnel Smoke duct installation complete to Rosemount Hospital in the south tunnel <p>Tunnel Works - Next month progress</p> <ul style="list-style-type: none"> Northbound – Complete MEFT works underway Southbound – Continue arch pours and smoke duct <p>Planned Progress</p> <ul style="list-style-type: none"> Complete Tunnel Civil Works By Mid March MEFT to take over all tunnel works from this point. 		

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	<p>Questions:</p> <p>Member asked if the VSO stack at Toombul was complete and if that will be finished height. BC advised that yes the VSO at Toombul is finished and at its final height.</p> <p>Member asked if the 19 sections can be stacked one on top of the other. TJH advised that yes the sections are stacked directly are on top of one another.</p> <p>Member asked if the stack will be affected as it was built during the floods? TJH advised that no there will no effect on the VSO Stack.</p>		
6	<p>Environmental Presentation KW presented an update on environmental activities in the Bowen Hills area.</p> <ul style="list-style-type: none"> • Advised of locations of attended noise monitoring location: <ul style="list-style-type: none"> ○ 38 Federation St, Windsor ○ Room 3401 Mews Apartments ○ Unit 15/16 Wren Street, Bowen Hills ○ 64 Cartwright Street, Windsor ○ 68 Cartwright Street, Windsor ○ 2/9 Le Geyt Street, Windsor • Presented and explained results of noise monitoring for November • Presented and explained results for dust monitoring for July - December. • Presented and explained results for Vibration monitoring for July - December. <p>Questions?</p> <p>Member asked if TJH only measure noise in the car park and not on the street? TJH advised this is correct, traffic outside the car park is street noise.</p> <p>Member asked,with the impending gate closure and more delivery traffic into Bryden and Federation Streets, is that considered to be Street Noise as well?</p>		

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	TJH advised that yes, this is considered street noise.		
7	<p>Community Update</p> <p>KC presented an update on community complaints, enquiries and issues received via the project hotline, email and in person from 26 October – 22 November:</p> <ul style="list-style-type: none"> • Complaints – 42, Stakeholders - 30 • Enquiries/Issues – 25, Stakeholders - 21 • Total 67, Stakeholders – 51 <p>Notifications distributed in Bowen Hills during Nov/Dec included:</p> <ul style="list-style-type: none"> • December construction update and night works • January/ February construction update and night works • Night works for the Ventilation Station Outlet (VSO) • Vegetation Removal • Cedric St night works and re-opening • SMS notifications i.e. for ICB on and off ramp closures and blasting <p>Over 7500 notifications distributed</p> <p>Questions?</p> <p>Member noted that residents in and around Cartwright Street have stopped complaining due to the response they receive that there is nothing TJH can do due to the events occurring on a public road.</p>		
8	<p>CNI Update</p> <p>CNI offered an apology as they have only just been able to gain access back to their offices in the last week and are still in the process of catching up. They are aware some members are waiting on responses, and these will be coming shortly.</p>	CN LL	
9	<p>BrisConnections Update</p> <p>BrisConnections advised that there have been impacts on the project over the past few weeks due to the flooding. The project restarted on the 4th of January after the Christmas break, and the amount of rain has had an effect on the Kedron and Toombul precincts. The focus then shifted to the Bowen Hills area and ensuring that the job was not adversely affected by the floods. An embankment was built to protect the tunnel from the threat of high flood</p>		

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	<p>levels. Fortunately the original flood protection was sufficient.</p> <p>There was also the impact of staff not being able to get to work. The project is now running at full capacity.</p> <p>Member noted that she was concerned that TJH moved equipment, including shipping containers, out onto the verge of Federation Street during this time, which she believes would cause residences to flood in a severe flood event.</p> <p>BrisConnections feels the members concerns were unfounded over this risk</p> <p>Member is concerned that Bryden Street was impassable for pedestrians for a time during the heavy rainfall.</p> <p>Members were also worried about the car parks being flooded.</p>		
10	Items for next meeting		
11	Meeting closed at 7:30pm		

Next Meeting:

Location: Airport Link Visitor Information Centre,
Centro Lutwyche Shopping Centre, Lutwyche Road.

Date: 22 February 2011

Time: 5:45pm