

# MINUTES OF MEETING

Meeting Number 12

CLG	Bowen Hills Community Liaison Group				
Location:	Airport Link Information Centre, Lutwyche	Date:	27/10/09	Time:	5:45pm

<b>Chaired By: Louise McCosker</b>	<b>Minuted By: Sharon Clague</b>	<b>Distribution Date: 02/11/09</b>
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<p><b>Attendees:</b> Louise McCosker (LMcC) (Independent Facilitator), Wayne Wanstall (WW), Roz Murray (RM), Wayne Nugent (WN), John Lister (JL), Stephen Dacey (SD), Steven Grimes (SG),</p> <p><b>Project Team Members in Attendance:</b></p> <p>Charles Jennings (CJ) – Area Manager, Bowen Hills Interchange          David Alt (DA) – Tunnelling Manager, Bowen Hills          Brad O'Reilly (BO'R) – Environment Coordinator, Bowen Hills          Nicola Mitchell (NM) – Senior Community Liaison Coordinator          Kym Calderwood (KC) – Community Liaison Coordinator, Bowen Hills          Sharon Clague (SC) – Community Liaison Officer, Bowen Hills          Daniel Hockey (DH) – Community Relations Assistant          Charles MacDonald (CMD) - BrisConnections          Patrick Southam (PS) – BrisConnections          Louise Litchfield (LL) - CNI          Lauren Diamond (LD) - CNI          Jan Jensen (JJ) – Senior Design Manager</p> <p>Apologies: Matt Chalk (MC), Deirdre McCue (DMcC),</p> <p>Not Present: Natasha Pennells (NP), Clyde Ashton (CA), Llew Strutt (LS),</p>
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Item	Action	By Whom	By When
1	<ul style="list-style-type: none"> <li>LMcC opened meeting 5.45pm</li> <li>Introduced guests and new member SG</li> <li>Apologies</li> </ul>	LMcC	
2	<p><b>Action items from previous meeting</b></p> <ul style="list-style-type: none"> <li>Hotline – regular callers system is still not working correctly  <b>TJH investigated process, system is working correctly.</b>  <b>Members will be added to list when requested</b></li> <li>CLG member requested that consideration be given to a combined CLG meeting with other precincts  <b>NM will talk about this in the CLG review later in the meeting</b></li> </ul>	KC  NM	

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	<ul style="list-style-type: none"> <li>CLG member asked if the Bowen Hills end date will be affected by the Woolloowin decision. What impact will it have on Bowen Hills if any? Requested that the Bowen Hills CLG be updated on Woolloowin issues</li> </ul> <p><b>CMD presented a detailed update on the Woolloowin project, explained why the worksite was needed and explained how the shaft would work. Alternatives were looked at, this site was chosen because of the location. Explained operating hours, how many staff will be working from the site, dimensions of the shaft and construction timeline.</b></p> <p><b>Haul routes explained in detail including the limitations the CoG placed on the project. Land will be reinstated and given back to the community to use when the project is finished</b></p>	CMD	
	<ul style="list-style-type: none"> <li>CLG member asked for update on VSO final design</li> </ul> <p><b>Information provided in JJ presentation</b></p> <ul style="list-style-type: none"> <li>Update on request for minutes to be recorded by CLG members</li> </ul> <p><b>LMcC would prefer that the meeting not be recorded. Instead it was proposed that CLG members be offered the chance to review the minutes prior to distribution.</b></p>	JJ	
	<ul style="list-style-type: none"> <li>Update on request for minutes to be recorded by CLG members</li> </ul> <p><b>LMcC would prefer that the meeting not be recorded. Instead it was proposed that CLG members be offered the chance to review the minutes prior to distribution.</b></p>	LMcC	
	<ul style="list-style-type: none"> <li>Update on representation from RBH and RNA</li> </ul> <p><b>Two new members, one from RBH and one from RNA</b></p>	LMcC	
	<ul style="list-style-type: none"> <li>Number of CLG members</li> </ul> <p><b>There are ten members</b></p>	LMcC	
	<ul style="list-style-type: none"> <li>Update on process for members who do not attend meetings and do not apologise</li> </ul> <p><b>Discussed in CLG Review</b></p>	LMcC	
	<ul style="list-style-type: none"> <li>Update on whether there will be extra places on the CLG if members do not attend</li> </ul> <p><b>There are 10 positions, a position will be filled if vacant</b></p>	LMcC	
	<ul style="list-style-type: none"> <li>Update on Proxies for CLG members</li> </ul> <p><b>Explained in the CLG Review later in the meeting</b></p>	LMcC	
	<ul style="list-style-type: none"> <li>More information on Coordinator General's requirements in relation to noise modelling for future bridges</li> </ul> <p><b>Answer in environmental presentation</b></p>	LMcC	

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		BO'R	
3	<p><b>Construction Update</b></p> <p>CJ presented an update on construction activities</p> <p><b>Excavation North of Federation Street –</b></p> <ul style="list-style-type: none"> <li>• Excavation for Northern Busway complete 41,335m<sup>3</sup> out of 41,505m<sup>3</sup> (99.6%)</li> <li>• Excavation for Southbound Tunnel Portal complete 3,442m<sup>3</sup> out of 18,393m<sup>3</sup> (19%)</li> <li>• Construction of Gallway Street complete 2,255m<sup>3</sup> out of 3,638m<sup>3</sup> (62%)</li> <li>• Construction of footpath from Gallway Lane to Lutwyche Road completed 23/10/2009 and in use</li> </ul> <p><b>Excavation South of Federation Street –</b></p> <ul style="list-style-type: none"> <li>• Excavation for the ventilation station complete 34,438m<sup>3</sup> out of 35,516m<sup>3</sup> (97%)</li> <li>• Removal of excavated materials</li> <li>• Lutwyche Road entrance and exit operational since 7<sup>th</sup> October</li> </ul> <p><b>Bridges South of Federation Street –</b></p> <ul style="list-style-type: none"> <li>• Bridge BR106 – Piers 13 to 22 <ul style="list-style-type: none"> <li>– Piling complete</li> <li>– Pad Footings complete 13 out of 16 (81%)</li> <li>– Columns complete 7 out of 29 (24%)</li> <li>– Headstocks complete 0 out of 5 (0%)</li> </ul> </li> <li>• Bridge BR107 – Piers 1 to 4 <ul style="list-style-type: none"> <li>– Complete</li> </ul> </li> <li>• Bridge BR107 – Decks <ul style="list-style-type: none"> <li>– Girder installation during the month</li> </ul> </li> </ul> <p><b>Bridges Victoria Street Site –</b></p> <ul style="list-style-type: none"> <li>• Bridge BR106 Piers 5 &amp; 6 <ul style="list-style-type: none"> <li>– Complete</li> </ul> </li> <li>• Bridge BR106 Headstocks 5 &amp; 6 <ul style="list-style-type: none"> <li>– Complete 1 out of 2 (50%)</li> </ul> </li> </ul>	CJ	

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	<ul style="list-style-type: none"> <li>• Bridge BR501 Piers 4 &amp; 5               <ul style="list-style-type: none"> <li>– Complete</li> </ul> </li> <li>• Bridge BR501 Headstocks 4 &amp; 5               <ul style="list-style-type: none"> <li>– Complete 1 out of 2 (50%)</li> </ul> </li> <li>• Bridges BR106 &amp; 501               <ul style="list-style-type: none"> <li>– Piling jetty construction to start week of 9<sup>th</sup> November</li> </ul> </li> </ul> <p>Update on the staging of Gallway Street. The median in Lutwyche Road will be removed by the end of Nov</p> <p><b>Upcoming Services Relocation –</b></p> <ul style="list-style-type: none"> <li>• Trenching and installation in Morris, Gallway and Federation Streets completed</li> <li>• Lutwyche Road service trenching Bryden Street to Formule 1</li> <li>• Campbell Street and Mayne Road – services relocation and identification</li> <li>• Lutwyche Road service relocation - night works</li> </ul> <p><b>Questions: NIL</b></p>		
4	<p><b>Ventilation Station Presentation</b></p> <p>JJ explained the position of the VSO and informed that the VSO position has not changed. The landscaping around the VSO is reviewed to meet flood mitigation requirements</p> <ul style="list-style-type: none"> <li>• Will Mann Park be reinstated <b>Yes, Mann Park will be reinstated</b></li> <li>• Is the VSO 70m away from the fence <b>Yes approximately 70m from the gate</b></li> <li>• Will the Ventilation Station Outlet be 30m high <b>It will be approximately 33m high</b></li> <li>• CLG member stated that BCC are being asked a lot of questions about the floods in May in relation to what is being done to mitigate future flood activities</li> </ul>	JJ	

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	<ul style="list-style-type: none"> <li>When will residents be able to look at landscaping options <b>May 2010</b></li> </ul>		
5	<p><b>Tunnelling Update</b></p> <p>DA presented an update on tunnelling activities</p> <p>Program of Works</p> <p>Site Establishment</p> <ul style="list-style-type: none"> <li>Site access road operational - Loading now through the shed. Both night/day shift loading at present. Will continue to load oversize spoil from other parts of site, day-shift only</li> </ul> <p>Current Progress Excavation</p> <ul style="list-style-type: none"> <li>Approx 270m of Northbound tunnel excavated</li> <li>Benching commenced, first 120m complete</li> <li>In Ramp for Southbound at Ch 1970</li> <li>Blasted twice in North bench</li> <li>Continuous roster commenced</li> </ul> <p>Tunnel works - Planned Progress</p> <p>Next Month Progress</p> <p>Northbound – Windsor Motel onto Lutwyche Road (North of Newmarket Road)</p> <p>Southbound – Gallway Street to Bryden Street</p> <p><b>Questions:</b></p> <ul style="list-style-type: none"> <li>When will blasting finish in 2010 <b>July 2010</b></li> <li>While the tunnelling is under Gallway Street, will the residents experience bad vibrations <b>Noise and vibration monitoring is being undertaken to assess the levels, residents are being informed of progress and asked to inform TJH of any issues arising from the works</b></li> </ul>	DA	

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6	<p><b>Environmental Presentation</b></p> <p>BO'R presented an update on environmental activities in the Bowen Hills area.</p> <ul style="list-style-type: none"> <li>• Advised of existing air quality monitoring locations <ul style="list-style-type: none"> <li>○ PM10 Monitor located in Morris Street and Gallway Street</li> <li>○ Dust Deposition Gauges located in Morris Street, at site office, Campbell Street and Queensland Newspapers</li> </ul> </li> <li>• Presented and explained results of air quality monitoring during September/October <ul style="list-style-type: none"> <li>○ 24hr Average Respirable Dust</li> <li>○ Hourly Average Respirable Dust</li> <li>○ Daily Average Respirable Dust – comparison between sites</li> </ul> </li> </ul> <p>Explained dust deposition sample break down</p> <ul style="list-style-type: none"> <li>○ Total soluble matter</li> <li>○ Combustible matter</li> <li>○ Ash content</li> </ul> <p>Dust suppression information provided including man hours set aside for watering.</p> <ul style="list-style-type: none"> <li>• Advised of locations of attended noise monitoring locations for September/October <ul style="list-style-type: none"> <li>○ Gallway Street x 3 and Bryden Street x 1</li> <li>○ Pre-construction noise monitoring located at Earle Street and Victoria Street</li> </ul> </li> <li>• Presented and explained results of noise monitoring for September/October</li> </ul> <p>Mitigation measures that are in place were explained and where further controls need to be in place, if any</p> <p>CoG Operational Noise Goals explained in detail</p> <ul style="list-style-type: none"> <li>• For a State-controlled road – 68dBA</li> </ul>	BO'R	

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	<ul style="list-style-type: none"> <li>For any other public road – 63dBA</li> <li>For any 1-hour period – 60dBA</li> <li>For any maximum – 80dBA</li> <li>Where these levels are already exceeded by the background.</li> </ul> <p><b>Questions:</b></p> <ul style="list-style-type: none"> <li>Do TJH have a relocation strategy in place to relocate residents straight away or will it take time to organise alternate accommodation</li> </ul> <p><b>TJH have a relocation process in place. The noise/vibration monitoring results will be assessed as each property is different, relocation is based on a case-by-case basis</b></p>		
7	<p><b>Community Update</b></p> <p>KC presented an update on community complaints, enquiries and issues received via the project hotline, email and in person</p> <p><b>22 September to 26 October</b></p> <ul style="list-style-type: none"> <li>Complaints – 49, Stakeholders - 10</li> <li>Enquiries/Issues – 75, Stakeholders - 33</li> <li><b>Total 124, Stakeholders - 43</b></li> </ul> <p>Explained what issues there were for the month and what TJH are doing to mitigate them</p> <p><b>Questions: NIL</b></p>	KC	
8	<p><b>CLG Review Update</b></p> <p>NM gave an update on the review of the CLG process</p> <p>Several elements to the review - membership, terms of reference including the use of proxies – the group need to agree on this</p> <p><b>BH CLG to reach a consensus on whether to adopt the use of proxies</b></p> <ul style="list-style-type: none"> <li>Why do members from other CLG meetings know about this already</li> </ul>	NM	<b>Next Meeting</b>

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	<p><b>The other CLG meetings are held earlier in the month</b></p> <p><b>More information about Kedron CLG</b></p> <ul style="list-style-type: none"> <li>Proxies have been knocked back before, why are they being considered now</li> </ul> <p><b>Part of the review process and subject to consensus of the group</b></p> <p>CLG member feels that the membership restriction on government employees and their families should be removed from the Terms of Reference <b>To be looked into</b></p> <ul style="list-style-type: none"> <li>What is the process for proxies</li> </ul> <p><b>CLG members received hand out with guidelines for proxies</b></p> <ul style="list-style-type: none"> <li>CLG member had concerns over proxies not being briefed before meeting and taking up too much time in the meeting</li> </ul> <p>Final element – Review of Communication and Community Relations</p> <p>TJH will try and provide more long term information (3,4,5 months); information to date has focused on short term activities. Information will now be provided about upcoming work, why the works are happening, and staging of works. Publications to include: Monthly Updates and Precinct Newsletters, CLG members were asked for feedback including whether there are there any gaps in the system</p> <p>Any other communication tools you would like to use</p> <p>CLG site tours</p> <p><b>Questions:</b></p> <ul style="list-style-type: none"> <li>Residents would like quicker feedback from TJH, answers are not flowing from management through to CLC and CLO quickly enough</li> <li>How often does the newsletter go out</li> </ul> <p><b>Construction Update - Fortnightly</b></p> <p><b>Precinct Update – Quarterly</b></p> <ul style="list-style-type: none"> <li>Is there regular advertising in the newspaper to update residents about upcoming works</li> </ul> <p><b>No, adverts are used in the local papers for traffic information. Notifications, door knocks etc are used for updating on future works</b></p>	LMcC	<p><b>CLOSED</b></p> <p><b>Next Meeting</b></p> <p><b>Next Meeting</b></p> <p><b>NOTED</b></p>

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	<ul style="list-style-type: none"> <li>Resident would like more information in the local paper regarding project updates, the adverts are disjointed. Local paper is a good medium</li> </ul> <p><b>21 November for CLG site tours – 2 tours 9am and 11am – all the sites. Leave from Visitor Information Centre at Lutwyche Centro.</b></p>		
9	<p><b>CLG Matters</b></p> <p><b>Questions:</b></p> <ul style="list-style-type: none"> <li>Will there be a meeting in December <b>At the November meeting dates for 2010 will be locked in</b></li> <li>Do CLG members need to renew their membership <b>No</b></li> <li>No concessions for spoil haulage routes from the meeting with State Member of Parliament, noise monitoring was agreed to, has not commenced <b>Where is the request up to with the noise monitoring at the Mews Apartments</b></li> <li>Mews Body Corporate requires project updates prior to their AGM <b>TJH to discuss with CLG member after the meeting</b></li> <li>Will the coffee van visit the Mews apartments <b>Yes, the coffee van will visit the Mews</b></li> <li>Who is responsible for the speed signs in Gallway street Residents would like the speed reduced to 40km <b>BCC are responsible for setting speed limits in public streets, TJH will look into what can be done to lower the speed limit during construction</b></li> <li>Workers are arriving at work from 5:30am and waking up residents. Worker parking in the street is also an issue for residents <b>More parking is being made available at the end of Gallway Street and should be open by Monday 01.11.09</b></li> </ul>		<p><b>Next Meeting</b></p> <p><b>Next Meeting</b></p> <p><b>Next Meeting</b></p>

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	<ul style="list-style-type: none"> <li>What is happening with the potholes in Federation Street/Morris Street <b>TJH will look into damage and repair when necessary</b></li> </ul>		<b>Next Meeting</b>
10	<b>Items for next meeting</b> <b>Review of minutes</b>	LMcC SC	
11	<b>Meeting closed at 7:45pm</b>		

Next Meeting:

Location: Airport Link Visitor Information Centre,  
Centro Lutwyche Shopping Centre, Lutwyche Road.

Date: 24 November 2009

Time: 5:45pm

**Upcoming Meetings in 2009:**

**24 NOVEMBER**