

MINUTES OF MEETING

Meeting Number 28

CLG	Lutwyche / Windsor Community Liaison Group				
Location:	Visitor Information Centre, Meeting Room	Date:	19/4/2011	Time:	6:00pm

Chaired By: Melissa Salisbury	Minuted By: Jessica Duncan	Distribution Date: 29 April 2011
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Attendees: Melissa Salisbury – Independent Facilitator, Nicola Mitchell – TJH , Jodie Grant – TJH, Jose Cunha – TJH, Jeremy Glasgow – TJH, Michelle Barisic – BC, Peter Sherman – CLG Member, Paul Kahler – TJH, Beres McCallum – CLG Member, Anne Watts – CLG Member, Alice Nixon – CNI,

Apologies:

Not Present: Glen Russell – CLG Member, Charles McDonald – BrisConnections, Jillian Bramley-Knox – CLG Member

Note:

These minutes are not intended to be a verbatim account of the CLG meeting but are a summary of the key issues raised, actions arising from the meeting, and outcomes of actions raised at previous meetings

Distribution (Method e.g. email): Email

Item	Summary	Action	By When
1	<p>ACTION ITEMS</p> <p>Action Item 1: Investigate damage to road surface in Chalk Street The works in Chalk Street recently have primarily been conducted by BCC, who will be responsible for any resurfacing required.</p> <p>Action Item 2: TJH to contact resident and look into the issue of dust in her property. TJH conducted monitoring at the residence but the monitoring unit failed during this timeframe. It is currently being repaired. It is anticipated some monitoring will be able to be gathered when the machine is fixed.</p> <p>Action Item 3: Update on reviewed ToR: Facilitator advised that all members but one have signed the new ToR. The member in question was not present at the meeting.</p> <p>Action Item 4: Workers are parking too close to the bus stop opposite Bradshaw Park and making it difficult for people to hail buses. This action was closed at the December meeting, but will remain in place until the member who raised the issue is present to approve of it being closed.</p> <p>Action Item 5: Issues around parking in the two hour zone in Maygar Street and parking in local streets near the Truro Street site</p>	<p>JG</p> <p>PS</p> <p>MS</p> <p>MS</p>	

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	<p>on rubbish bin collection day. This action is ongoing. TJH advised they will continue to raise the issue with staff at toolbox and pre-start meetings. Signs have been installed to inform staff that they cannot park in Bess Street.</p> <p>Member advised that there is still an issue with vehicles parking on both sides of Flower Street. This makes it difficult for vehicles to pass. Facilitator asked if the vehicles are parking legally? Member advised that one side of the street is parked legally the other side has a yellow line. TJH advised that this is an ongoing issue and that they will continue to monitor the area, the member could also contact the BCC and ask them to inspect the area.</p> <p>Action Item 5: There are pot-holes in Lamington avenue that need to be fixed. This is an ongoing issue which TJH will continue to monitor and repair as necessary. Member advised that the state of Lamington Avenue is still bad.</p> <p>Member advised that some temporary repairs have been carried out and some of the potholes filled but the recent rains have washed some of the fill away.</p>	<p>JG</p> <p>BM</p> <p>MS BM</p> <p>JG</p> <p>JG/JC</p> <p>AW</p>	
	<p>COMMUNITY CONTACTS</p> <p>Facilitator noted that CNI have sent a letter to CLG Members regarding silica dust. CNI further noted that DERM installed a monitoring device on Friday near Lamington Avenue and a second one will be installed by the end of this month. All reports will be made public. Monitoring will take place over three months.</p> <p>ACTION: CNI to advise on how the results will be presented.</p> <p>A CLG Member asked how long it will be before you can turn right from Maygar Street to Lutwyche Road? TJH advised that Lutwyche Road will return to its former configuration on Wednesday, 27 April.</p> <p>A CLG Member advised that she had been letterboxed by a resident action group, who were meeting at the Anglican Church in relation to the Airport Link Project, mainly regarding dust and noise issues.</p> <p>A CLG Member advised that dust is still an issue in her area. Over the past few months, the dust has proven very hard to remove.</p>	<p>MS</p> <p>AN</p> <p>CNI</p> <p>BM</p> <p>JG</p> <p>AW</p> <p>AW</p>	

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	<p>A CLG Member advised she received a Community Notification on Monday for works that were scheduled to be carried out on Sunday. The Member stated this is not enough forewarning. TJH advised that the notification was delivered on Friday at about 1.30pm. In future TJH will place the notifications under the Member's front door.</p> <p>The Member was unsure exactly when the notification was received as she does not check the mail on weekends when no mail is delivered.</p> <p>A CLG Member noted that there were noisy night works undertaken last night. Member asked why work was occurring. TJH advised that Energex was carrying out night works on the corner of Bradshaw Street and Lamington Avenue and that BCC were conducting night works at the corners of Chalk Street/Lutwyche Road and Thistle Street/Lutwyche Road. These works were not related to APLNB. TJH further advised that if there are any issues with noise they can request noise monitoring via the Community Hotline.</p> <p>A CLG Member asked if the works on Sunday were for fitting balustrades TJH advised the Sunday works were associated with balustrade installation on the Lutwyche Road Bridge.</p>	<p>AW JG AW AW JG/JC PK BM JC</p>	
	<p><u>CONSTRUCTION UPDATE</u> Presentation made by Jose Cunha – Senior Project Engineer</p> <p><u>Progress for February/March 2011</u></p> <p>Northern Busway tunnel structure at Truro Street</p> <ul style="list-style-type: none"> • Substation completed, Mechanical and Electrical (MEFT) fit-out ongoing <p>Lutwyche Busway Station</p> <ul style="list-style-type: none"> • Steel structures for Arrival Towers 1A, 1B and 2B complete • PC Panel installation to Egress Passage and Fan Room <p>Public Utility Plant</p> <ul style="list-style-type: none"> • Continued work on the relocation of services around Bradshaw Street, Chalk Street, Truro Street and Lamington Avenue. <p>Section 3 Road works</p> <ul style="list-style-type: none"> • Phase 3 – Traffic switch and U-turn from Lutwyche Rd to Truro St. <p>Northern Busway tunnel structure between Chalk Street and Bradshaw Street</p> <ul style="list-style-type: none"> • Cut and cover tunnel drainage sump completed. • MEFT fit-out works started. 	<p>JC</p>	

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	<p>Lutwyche Road works</p> <ul style="list-style-type: none"> No progress <p>Northern Busway tunnel structure between Bradshaw Street and Norman Avenue</p> <ul style="list-style-type: none"> Relocation of services at Norman Avenue, and removal of temporary pedestrian bridge completed 27 deck units installed North of Norman Avenue Excavation in cut and cover tunnel is 90% complete <p>Northern Busway tunnel structure between Bradshaw Street and Norman Avenue</p> <ul style="list-style-type: none"> Services works commenced Excavation for remedial works in piles commenced <p>Upcoming work</p> <p>Northern Busway tunnel structure CC601 at Truro Street</p> <ul style="list-style-type: none"> Continuing Substation works (MEFT) <p>Northern Busway tunnel structure between Chalk Street and Bradshaw Street</p> <ul style="list-style-type: none"> Construction of mined tunnel sump <p>Northern Busway tunnel structure between Bradshaw Street and Norman Avenue</p> <ul style="list-style-type: none"> Retaining walls and footpath walls on top of capping beam Continue excavation – 4,000m³ left <p>Lutwyche Busway Station</p> <ul style="list-style-type: none"> Services works for Lutwyche Station at Eastern side (Inbound platform and Towers 1A & 1B) Tower fit out works (Towers 1A, 1B, 2A and 2B) <p>Section 3 Road works</p> <ul style="list-style-type: none"> Phase 4 – Albion junction and realignment of Lutwyche Rd <p>Future Milestones</p> <ul style="list-style-type: none"> Complete excavation of CC701 cut and cover tunnel - by April 2011 Complete steel structure at Lutwyche Busway Station – September 2011 Completion of retaining walls – July 2011 Undertake further road works on Lutwyche Road Start assembly of steel structures for arrival towers – May 2011 <p>Questions:</p> <p>There were no questions for the construction update.</p>		
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4	<p>TUNNELLING UPDATE</p> <p>Presentation made by Jeremy Glasgow – Southern Tunnels Project Manager</p> <p><u>Truro Street Tunnels - Program of Works</u></p> <p>Works Complete to date:</p> <ul style="list-style-type: none"> • Mainline excavation complete from Truro Street for Airport Link tunnels. • Airport Link tunnel pavements underway – approximately 3800m of CRCP completed. • Approximately 4600m of concrete lining completed in Airport Link Tunnels. • Approximately 2400m of Smoke duct completed. • Permanent shotcrete lining completed in substations. <p>Works planned for next month:</p> <ul style="list-style-type: none"> • Continue excavation of Northbound Off Ramp from Truro St. • Drill and Blast complete in Lutwyche caverns and shafts by the end of April. Northbound off ramp will have minimal blasting to complete excavation. • Continue concrete arch pours for mainline tunnels and ramps heading towards Kedron • Concrete arch pours for Northern Busway Tunnel complete by end of April. • Mechanical and Electrical Fit Out works ongoing <p><u>Questions:</u></p> <p>A CLG Member asked if everything is on schedule. TJH advised that the project is on schedule.</p>	JGI	
6	<p>ENVIRONMENT UPDATE</p> <p>Presentation made by Paul Kahler – Environmental Coordinator</p> <p>Air Quality</p> <ul style="list-style-type: none"> • Monitoring locations: <ul style="list-style-type: none"> ○ Northern Busway Site Office ○ Corner of Thistle and Lucas Streets ○ Kedron Brook Reserve • Air Goals were within CoG goals 	PK	

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	<p>Noise</p> <ul style="list-style-type: none"> Monitoring took place at the following locations: <ul style="list-style-type: none"> 15 Norman Avenue 21 Norman Avenue Noise levels were within CoG goals <p>Vibration</p> <ul style="list-style-type: none"> Monitoring occurred at following locations: <ul style="list-style-type: none"> CC701 Structure 7 Felix Street 26 Bradshaw Street 133 Chalk Street 18 Felix Street There was one exceedance from the northbound ramp blasting. TJH's process was amended for the next blast following that. <p>Questions</p> <p>There were no questions for the Environment Update.</p>		
7	<p>COMMUNITY RELATIONS UPDATE</p> <p>Presentation made by Jodie Grant</p> <ul style="list-style-type: none"> There were 29 complaints for February and 29 complaints for March There were 27 issues/enquiries for February and 20 issues/enquires in March The highest sources of complaints were about Construction Vehicle Movements and Site Noise Out-of-Hours <p>Community notifications</p> <p>Fourteen notifications were distributed in Lutwyche/Windsor in February/March including:</p> <ul style="list-style-type: none"> Throw screen and Barrier Installation Pre-Cast Beam Installation Norman Avenue/Lutwyche Road Intersection work Early Morning Concrete Pour Monthly Construction Update Monthly Service Relocation Update <p>A total of 13,700 notifications</p> <p>Community relations activities</p> <p>Doorknocks have included:</p> <ul style="list-style-type: none"> Service Relocation Works 	JG	

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	<ul style="list-style-type: none"> Haddock Street Temporary Closure due to Service relocation work Stoneleigh Lane Temporary Reinstatement <p>Other activities:</p> <ul style="list-style-type: none"> Community Information Session – February 2011 Mitigation was proactively offered, including temporary relocation during night works as appropriate The Community and Environment Teams continue to organise dust and noise monitoring in the precinct <p>Questions</p> <p>A CLG Member asked how TJH deals with community complaints</p> <p>TJH advised that community complaints are dealt with on a case-by-case basis. When the complaint is received, the Community Team contacts site to investigate the cause and whether a resolution can be found. TJH acts in accordance with the Coordinator General's conditions for the project.</p> <p>A CLG Member asked if the person who made the complaint receives feedback regarding how their concerns were dealt with?</p> <p>TJH advised that community members always receive feedback regarding the outcome of their complaints.</p> <p>TJH advised that weekly meetings are also held, where community concerns are raised.</p> <p>A CLG Member inquired what happens if a community member complains about noise from night work?</p> <p>TJH advised this depends on the circumstances. Mitigation may be offered, such as temporary relocation, where appropriate.</p>	AW	
8	<p>BRISCONNECTIONS UPDATE</p> <ul style="list-style-type: none"> No update this month. 		
	<p style="text-align: center;">Next meeting Tuesday, 21 June 2011, 6pm – 7.30pm</p>		