

MINUTES OF MEETING

Meeting Number 27

CLG	Lutwyche / Windsor Community Liaison Group				
Location:	Visitor Information Centre, Meeting Room	Date:	15/2/2011	Time:	6:00pm

Chaired By: Melissa Salisbury	Minuted By: Jessica Duncan	Distribution Date:
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Attendees: Melissa Salisbury – Independent Facilitator, Nicola Mitchell – TJH , Jodie Grant – TJH, Mark Westbrook – TJH, Michelle Barisic – BC, Peter Sherman – CLG Member, Brendan Cowie – TJH, Sheridan Lovel – TJH, , Beres McCallum – CLG Member Anne Watts – CLG Member , Glen Russell – CLG Member, Alice Nixon – CNI,

Apologies: Tino Ferrero – TJH,

Not Present: Charles McDonald – BrisConnections, Jillian Bramley-Knox – CLG Member

Note:

These minutes are not intended to be a verbatim account of the CLG meeting but are a summary of the key issues raised, actions arising from the meeting, and outcomes of actions raised at previous meetings

Distribution (Method e.g. email): Email

Item	Summary	Action	By When
1	<p>ACTION ITEMS</p> <p>Action Item 1: Update on reviewed ToR: Facilitator provided copies of the updated Terms of Reference at the end of the meeting to be signed by the members present.</p> <p>Action Item 2: Workers are parking too close to the bus stop opposite Bradshaw Park and making it difficult for people to hail buses. This action was closed at the last meeting, but will remain in place until the member who raised the issue is present to approve of it being closed.</p> <p>Action Items 3 and 4: Issues around parking in the two hour zone in Maygar Street and parking in local streets near the Truro Street site on rubbish bin collection day. TJH advised they have asked workers to avoid parking in Bess Street and Bowser Street and will continue to toolbox staff about parking behaviour.</p> <p>Member further advised that vehicles are parking on both sides of Flower Street making it very difficult to get up and down the street.</p> <p>TJH advised they will continue to raise the issue with staff at toolbox and pre-start meetings. Signs have been installed to inform staff that they</p>	<p>JG</p> <p>BM</p> <p>JG</p>	

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	<p>cannot park there.</p> <p>Action Item 5: There are pot-holes in Lamington avenue that need to be fixed. There are also pot-holes in the footpath at the intersection of Lamington/Bradshaw.</p> <p>This is an ongoing issue which TJH will continue to monitor and repair as necessary.</p> <p>Member advised that the road is also damaged at Chalk Street. Member further advised that she feels Lamington Avenue is currently the worst it has ever been.</p> <p>TJH advised they will look in to the issue.</p> <p>Forward Action Item: When will the right-turn from Lutwyche southbound into Norman Avenue be reinstated?</p> <p>There is no timing on this yet.</p>	<p>MW</p> <p>AW</p> <p>MW</p> <p>MW</p>	
	<p>COMMUNITY CONTACTS</p> <p>Member noted that Bradshaw Street has been congested lately, at the intersection with Lutwyche Road, and asked if it was anything to do with TJH works?</p> <p>Another member further added that it was difficult to get from Lamington Avenue into Bradshaw Street over the weekend.</p> <p>TJH advised this was due to the temporary closure of Stafford Road.</p> <p>Member commented that this area is quite often congested.</p> <p>Member asked if Quarry Park and Truro Street will be available for a history walk by the Brisbane Living Heritage Network in June?</p> <p>TJH advised that Quarry Park and Clark Park are still accessible. TJH advised that the member would be able to access this area, but should keep in mind that works will be underway in these areas in June.</p> <p>Member asked if the route and walkway would cope with 30-40 people?</p> <p>TJH advised 30-40 people should not be a problem.</p> <p>Member asked is the walk will be affected by the plan for removing the trees from Quarry park?</p> <p>TJH advised that the footpath will be accessible. The trees that are being removed are adjacent to Lutwyche Road.</p>	<p>PS</p> <p>AW</p> <p>MW</p> <p>AW</p> <p>BM</p> <p>MW</p> <p>BM</p> <p>MW</p> <p>BM</p> <p>BC</p>	
	<p><u>CONSTRUCTION UPDATE</u></p> <p>Presentation made by Mark Westbrook – Area Manager.</p> <p><u>Progress for January 2011</u></p>	<p>MW</p>	

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	<p>Northern Busway tunnel structure at Truro Street</p> <ul style="list-style-type: none"> • Lower section of Sub-station completed <p>Lutwyche Busway Station</p> <ul style="list-style-type: none"> • Excavation of Lutwyche station continues. <p>Public Utility Plant</p> <ul style="list-style-type: none"> • Continued work on the relocation of services around Bradshaw Street, Chalk Street, Truro Street and Lamington Avenue. <p>Lutwyche Road works</p> <ul style="list-style-type: none"> • No progress <p>Section 3 Road works</p> <ul style="list-style-type: none"> • Road works commenced on Lutwyche Road north of Maygar Street <p>Northern Busway tunnel structure between Chalk Street and Bradshaw Street</p> <ul style="list-style-type: none"> • Excavation of the sump in the cut and cover tunnel commenced. <p>Northern Busway tunnel structure between Bradshaw Street and Norman Avenue</p> <ul style="list-style-type: none"> • Excavation ongoing • Capping beam completed • Backfill near Lamington Avenue entrance <p><u>Upcoming work</u></p> <p>Northern Busway tunnel structure CC601 at Truro Street</p> <ul style="list-style-type: none"> • Continuing substation works <p>Northern Busway tunnel structure between Chalk Street and Bradshaw Street</p> <ul style="list-style-type: none"> • Construction of the sump ongoing <p>Northern Busway tunnel structure between Bradshaw Street and Norman Avenue</p> <ul style="list-style-type: none"> • Installation of beams • Continue excavation – 40,000m3 left <p>Lutwyche Busway Station</p> <ul style="list-style-type: none"> • Service and concrete works for Lutwyche Station • Substation work continuing <p>Section 3 Road works</p> <ul style="list-style-type: none"> • Road works on Lutwyche Road south of Maygar Street <p><u>Future milestones</u></p> <ul style="list-style-type: none"> • Complete excavation of CC701 cut and cover tunnel - by April 2011 • Install structural steel for the Lutwyche Busway Station – February 2011 		
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	<ul style="list-style-type: none"> • Install pre-cast beams, north section of CC701 cut and cover tunnel –February 2011 • Undertake further road works on Lutwyche Road <p>Questions: There were no questions for the construction update.</p>		
4	<p>TUNNELLING UPDATE Presentation made by Jodie Grant – Community Liaison</p> <p><u>Truro Street Tunnels - Program of Works</u></p> <ul style="list-style-type: none"> • Works Complete to date: <ul style="list-style-type: none"> – Over 3500m of tunnel excavated from Truro Street for Airport Link tunnels. – Two roadheaders operational – APL tunnel pavements underway – approximately 2500m of CRCP completed. – Approximately 2050m/3800m of concrete lining completed in Airport Link tunnels. • Works planned for next month: <ul style="list-style-type: none"> – Continue excavation of APL tunnels heading north to Kedron. – Excavation of the Tunnel Boring Machine retrieval shafts – Drill and blast continues. Mostly complete in Lutwyche caverns. – Continue concrete arch pours for mainline tunnels and heading towards Kedron – Continue concrete arch pours for Northern Busway Tunnel – Mechanical and Electrical Fit Out Team to commence in Northern Busway Tunnel <p>TJH confirmed that they are about 4 weeks away from the next breakthrough in the Truro tunnel network.</p>	JG	
6	<p>ENVIRONMENT UPDATE Presentation made by Brendan Cowie – Environmental Coordinator</p> <p>Air Quality</p> <ul style="list-style-type: none"> • Monitoring locations: <ul style="list-style-type: none"> ○ Truro Street ○ Northern Busway Site Office ○ Corner of Thistle and Lucas Streets ○ Kedron Brook Reserve 	BC	

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	<p>Noise</p> <ul style="list-style-type: none"> Monitoring took place at the following location: <ul style="list-style-type: none"> 2/37 Lamington Avenue Noise levels were within CoG goals <p>Vibration</p> <ul style="list-style-type: none"> Monitoring occurred at following locations: <ul style="list-style-type: none"> Windsor Air Raid Shelter All works were within CoG goals <p><u>Questions.</u></p> <p>Member noted that there is a very fine and powdery dust that is hard to remove covering the exterior of her property. TJH advised they will make a time to come and see the member's property and look into installing a dust monitor either in the property or in the park over the back fence.</p> <p>ACTION: TJH to contact resident and look into the issue of dust in her property.</p>	AW BC	Next meeting
7	<p>COMMUNITY RELATIONS UPDATE Presentation made by Jodie Grant</p> <p>There were 19 complaints and 10 issues / enquiries most complaints resulted from site noise.</p> <p>Community notifications Three notifications were distributed in Lutwyche/Windsor in January including:</p> <ul style="list-style-type: none"> Lutwyche Road closure Controlled Blast – Tunnel Boring Machine cutter-head burial Electrical services relocation work <p>A total of 2280 notifications</p> <p>Community relations activities Doorknocks have included:</p> <ul style="list-style-type: none"> Lutwyche Road closure Controlled blasting Service relocation works <p>Other activities:</p> <ul style="list-style-type: none"> Mitigation was proactively offered, including temporary relocation 	JG	

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	<p>during noisy night works</p> <ul style="list-style-type: none"> The Community and Environment Teams continue to organise dust and noise monitoring in the precinct <p>Questions.</p> <p>TJH advised that the site tour is now full but photos will be provided at the next meeting.</p>	NM	
8	<p>BRISCONNECTIONS UPDATE</p> <ul style="list-style-type: none"> No update this month. 		
9	<p>Facilitator advised that one of the other CLGs asked if their meetings be held every 2 months as work in the area has reached its peak and there are fewer issues concerning members. Members present were happy for the meetings to be held every 2 months.</p> <p>ACTION: Facilitator to contact absent members to ask their opinion and advise members of the decision.</p>	MS	
	<p>Next meeting</p> <p>Tuesday, 19 April 2011, 6pm – 7.30pm</p>		