

MINUTES OF MEETING

Meeting Number 31

CLG	Lutwyche / Windsor Community Liaison Group				
Location:	Visitor Information Centre, Meeting Room	Date:	18/10/2011	Time:	6:00pm

Chaired By: Barrie Spring	Minuted By: Jessica Duncan	Distribution Date: 26 October 2011
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<p>Attendees: Barrie Spring – Independent Facilitator, Nicola Mitchell – TJH, Ylana Burton – TJH, Deirdre McCue - TJH, Mark Rodiger – TJH, Jodie Grant – TJH, Jose Cunha – TJH, Peter Sherman – CLG Member, Anne Watts – CLG Member, Ashleigh Auckland – CNI, David Rankin - BrisConnections</p> <p>Apologies: Beres McCallum – CLG Member</p> <p>Not Present: Michelle Barisic – BC, Jillian Bramley-Knox – CLG Member, Glenn Russell – CLG Member,</p> <p>Note: These minutes are not intended to be a verbatim account of the CLG meeting but are a summary of the key issues raised, actions arising from the meeting, and outcomes of actions raised at previous meetings</p>
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Distribution (Method e.g. email): Email
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No.	Notes	By Whom	By When
1	<p>ACTION ITEMS</p> <p>Action Item 1: CNI to advise on whether there is a provision for heritage signage at bus stops. CNI advised they have contacted Translink and are awaiting a response. CNI advised the member can contact them directly if she has any questions. Facilitator advised this action will remain open for formal response from CNI.</p> <p>Action Item 2: TJH to hold Toolbox Talks on the noise generated prior to morning starts TJH advised the talks are ongoing. Member advised that radios are left on and car doors open, but it doesn't happen all the time.</p> <p>Action Item 3: TJH to cut the grass around Windsor State School. TJH advised this has happened a number of times. The area is now being used by the busway.</p> <p>Action Item 4: TJH to advise member about the noise between Norman Avenue and Bradshaw Street. TJH advised that noise monitoring was conducted at the member's property but there were no exceedances. TJH advised it may have been a one off occurrence such as a site delivery that caused the noise.</p> <p>Ongoing Action Item 1: TJH to look into employees parking in the 2 hr zone in Maygar Street and parking near homes on Truro Street on bin collection</p>	<p>AA</p> <p>JG AW</p> <p>JG</p> <p>JG/YB</p>	

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	<p>day.</p> <p>TJH advised that parking is continually monitored by their staff and BCC parking officers. There has been a changeover between tunnels and busway staff in this area. TJH's MEFT staff are bussed in and there have not been as many complaints</p> <p>A CLG Member advised that residents are pleased to have more parking for the public back.</p> <p>Facilitator asked if the issue can be closed</p> <p>Members agreed yes at it can be closed as the issue is continuously monitored.</p> <p>Ongoing Action Item 2: Potholes in Lamington Avenue that need repair.</p> <p>A CLG Member advised that Lamington Avenue still has pot holes and she feels this will be the case until the project is complete</p> <p>TJH advised there are ongoing repairs as required. Heavy vehicle movements have reduced which will help minimise the damage.</p> <p>Ongoing Action Item 3: TJH to advise of pedestrian crossing at Truro Street.</p> <p>A CLG Member advised he is concerned about the access to the busway station.</p> <p>TJH added that Truro Street will become a cul-de-sac at Fosbery Street, so traffic will decrease.</p> <p>TJH advised they will include the information about crossings in the minutes.</p> <p>A CLG Member asked how many lanes there will be on Roblane Street</p> <p>TJH advised there will be 2 lanes</p> <p>Member asked if there is a bus stop at Roblane Street.</p> <p>TJH advised there is an indented bus stop.</p> <p>Additional information for the minutes:</p> <p>There will be a zebra crossing across the bus lane at the southern end of Truro Street, as part of the Northern Busway design in this area. This is the only pedestrian crossing for the Truro Street bus stop. There will not be zebra crossing across Truro Street.</p>	<p>JG</p> <p>PS BS</p> <p>AW JC</p> <p>PS JC NM</p> <p>PS NM JC NM</p>	<p>CLOSED</p>
2	<p>COMMUNITY CONTACTS</p> <p>A CLG Member advised there are not many issues at the moment as everyone is looking forward to the end of works. The major concern amongst residents is the state of Lamington Avenue - both the road and the footpath, but is aware these are repaired as TJH are made aware of the issues.</p> <p>There is also an issue with some of the new traffic lights; the signals do not appear to be coordinated. Member advised she is aware this is a BCC issue not TJH.</p>	<p>AW</p>	

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	<p>Member added there is a large pothole in Chalk Street. TJH advised they have been in contact with BCC about the configuration of the traffic lights in this area.</p>	JG	
	<p>A CLG Member asked what the purpose of the fire truck parked near the site is. TJH advised it is a private fire brigade; they are there as a result of the recent safety audit. They are in a standby position in case there is a large fire.</p>	AW	
	<p>A CLG Member confirmed with TJH that the fire engine has not been taken away from normal duties. TJH confirmed it is a private fire engine.</p>	JC PS JC	
	<p>A CLG Member noted that it had been a terrible incident and asked what came out of the safety audit TJH advised that what happened was a shock to everyone across the project. It was decided to undertake an assessment of work methods. The safety inspection took about 3 days.</p>	AW JC	
	<p>CLG Members asked that their condolences be passed on to the family and colleagues of the employee who died.</p>	PS & AW	
	<p>A CLG Member noted that the residents are happy with the work that has happened outside the Windsor State School especially the installation of lights but asked what will happen with the traffic when buses are using the lanes. TJH advised the bus stop will be indented.</p>	PS NM	
	<p>A CLG member inquired if there will be a shelter and if more trimming of the trees is required TJH advised there will be a shelter and the trees do not require any more trimming.</p>	PS NM	
	<p>TJH outlined footpath works in the area:</p> <ul style="list-style-type: none"> ✦ Works have begun on footpaths TJH have only started work in about three areas so far. ✦ There are some areas that will require night time works to upgrade the footpaths given their proximity to Lutwyche Road and the need to close a traffic lane. 	JC	
	<p>ACTION: Construction to discuss areas where night work will be undertaken with Lutwyche/Windsor Community Team so that residents can be notified.</p>		
	<p>A CLG Member asked if the night works will be undertaken on Lutwyche Road. TJH advised that yes, night time works will take place on Lutwyche Road.</p>	AW JC	

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3	<p><u>CONSTRUCTION UPDATE</u> Presentation made by Jose Cunha – Senior Project Engineer</p> <p><u>Progress for September / October</u></p> <p>Northern Busway tunnel structure at Truro Street</p> <ul style="list-style-type: none"> ✦ Sub-station completed and energised <p>Lutwyche Busway Station</p> <ul style="list-style-type: none"> ✦ Structural steel for towers completed ✦ Platform steel work 90% completed – only the final 2 spans of the inbound platform need to be installed. <p>Public Utility Plant</p> <ul style="list-style-type: none"> ✦ Continued work on the relocation of services around Bradshaw Street, Chalk Street, Truro Street and Lamington Avenue <p>Section 3 road works (Lutwyche Road/Truro Street Area)</p> <ul style="list-style-type: none"> ✦ Phase 4 traffic management ✦ Construction of the Bus Jump in Quarry Park. The area from the Substation to 1910 Fig Street has been reshaped and the sub-base laid. This will complete the Quarry Street tie into Albion Road. <p>Northern Busway tunnel structure between Chalk Street and Bradshaw Street</p> <ul style="list-style-type: none"> ✦ Concrete Pavement Works 50% completed ✦ M&E works ongoing. Commissioning to commence ✦ Works at Bradshaw Street have been temporarily suspended when a clear methodology for completing the works has been established. This will be when the return of services to the area has been determined. <p>Lutwyche Road works</p> <ul style="list-style-type: none"> ✦ Lutwyche Road will be last area to be dealt with as there is damaged asphalt that needs to be lifted and replaced which will require night works. <p>Northern Busway tunnel structure between Bradshaw Street and Norman Avenue</p> <ul style="list-style-type: none"> ✦ Pavement works commence ✦ M&E works progressing well ✦ Emergency passage construction completed- this is a structure made from pre-cast panels to the left of the carriage way, so if there is an issue with a bus, passengers can run to safety either side of the tunnel. <p>Truro Street – Bus Lanes/Stops</p> <ul style="list-style-type: none"> ✦ Earthworks commenced in Clark Park 	JC	

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	<ul style="list-style-type: none"> ✦ Truro Street reduced to one lane ✦ There are 2 stages, stage one which is day time works is underway, the next stage is the night works and footpaths at Lutwyche Road that require lane closures and traffic control. This should be completed by the end of November. <p><u>Upcoming work</u></p> <p>Northern Busway tunnel structure CC601 at Truro Street</p> <ul style="list-style-type: none"> ✦ Formation of the Bus Stop on the Busway at Truro. This work will be undertaken where the lanes split. <p>Northern Busway tunnel structure between Chalk Street and Bradshaw Street</p> <ul style="list-style-type: none"> ✦ Pavement works and commissioning <p>Northern Busway tunnel structure between Bradshaw Street and Norman Avenue</p> <ul style="list-style-type: none"> ✦ Pavement works ✦ M&E works on going ✦ The core works are underway and is slowly moving out of the tunnel. <p>Lutwyche Busway Station</p> <ul style="list-style-type: none"> ✦ Completion of the structural steel works ✦ Pavement works to commence – the reinforced pavement is already in place within the station and are waiting for the bridge to be completed. Once the final spans are installed it will be handed over for MEFT. Pavements and finishing works. <p>Section 3 road works (Lutwyche Road/Truro Street Area)</p> <ul style="list-style-type: none"> ✦ Completion works to Lutwyche Road ✦ There needs to be a realignment of the intersection between Maygar Street and Albion Road to allow for the Busway Lane. <p>Truro Street bus lanes and bus stops</p> <ul style="list-style-type: none"> ✦ Construction of Truro Street Bus Stop ✦ Pavement works <p>Windsor State School Bus Stop</p> <ul style="list-style-type: none"> ✦ Completion of the Bus Stop <p>Roblane Bus Stop</p> <ul style="list-style-type: none"> ✦ Completion of the Bus Stop – Construction has started, the footings are in 		

AW

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	<p>place, water and electricity need to be connected, then the pavements and shelters can be installed. Pavement installation will continue from the crossing to the Dive Shop.</p> <p>Future Milestones</p> <ul style="list-style-type: none"> ✦ Completion of Truro Bus Stop – Dec 2011 ✦ Completion of Lutwyche Busway Station – Dec 2011 ✦ Completion of Pavement Works – Nov 2011 <p>Questions:</p> <p>A CLG Member noted that the Future Milestone dates are close to becoming a reality. TJH advised that things are progressing well. Landscaping is scheduled to start in two weeks, works between Towers 1A & 1B will follow, the services installation is next and finally the barriers.</p> <p>A CLG Member noted there was some smashed glass in a busway tower. TJH advised they will not change any broken glass until completion. The glass is tempered Cut to Size panels and it does not always fit so some force is required. This is an expected part of the installation phase. Once the glass is installed it will be very hard to break.</p>	<p>AW</p> <p>AW JC</p> <p>AW JC</p>	
4	<p>APL TUNNEL UPDATE Presentation made by Ylana Burton</p> <p>Work complete to date:</p> <ul style="list-style-type: none"> ✦ All mined tunnel excavation is complete ✦ Both TBM shields have been buried ✦ TBM disassembly is complete ✦ Removal of the Truro Street water treatment plant is complete ✦ Removal of the Truro Street workshop is complete – this allows for more construction above ground on portals bus lanes ✦ Truro Street Site is beginning the disassembly phase <p>Ongoing work:</p> <ul style="list-style-type: none"> ✦ Tunnel lining is ongoing ✦ Mechanical and electrical fit-out is ongoing in main line tunnels 	YB	

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	<p>Upcoming work:</p> <p>Backfill of the Truro Street decline to commence in December, this is because this access point was for construction purposes only.</p> <p>Questions:</p> <p>There were not questions for the tunnelling update.</p>		
5	<p>ENVIRONMENT UPDATE</p> <p>Presentation made by Mark Rodiger – Environment Officer</p> <p>Air Quality</p> <p>Was monitored at the following sites with no exceedances:</p> <ul style="list-style-type: none"> ✦ Corner of Thistle and Lucas Streets ✦ Kedron Brook Reserve ✦ Truro Street Site <p>PM10</p> <p>Was monitored at the following site with no exceedances</p> <ul style="list-style-type: none"> ✦ Northern Busway Site Office, Lutwyche ✦ Truro Street Site Office ✦ There were some issues with the machine being returned from the lab where the machine is calibrated with the logging data entered incorrectly, which means there were a few days where data could not be collected <p>Noise</p> <p>Monitoring was conducted at the following locations with no exceedances:</p> <ul style="list-style-type: none"> ✦ 2/49 Lamington Avenue, at the resident's request. The noise was a mixture of traffic, general household noise and TJH noise. <p>Questions</p> <p>There were no questions for the Environment Update.</p>	MR	
6	<p>COMMUNITY RELATIONS UPDATE</p> <p>Presentation made by Ylana Burton</p> <p>Complaints:</p> <ul style="list-style-type: none"> ✦ There were 29 Complaints and 39 Issues/Enquiries for July with most of the complaints resulting noise from night works, general complaints, tunnelling and construction vehicle movements. ✦ There were 43 Complaints and 53 Issues/Enquires for August with most of the complaints resulting from parking, site noise from night works and 	YB	

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	<p>construction vehicle movements. Flyers have been handed out and toolbox talks held regarding the parking issue</p> <ul style="list-style-type: none"> ✦ There were 38 Complaints and 49 Issues/Enquires for September with most of the complaints resulting from noise from night works and parking. The noise may have been regarding night works which are underway in Quarry Park. Residents were notified. <p>Community Notifications:</p> <p>11 notifications were distributed in Lutwyche/Windsor in August/September including:</p> <ul style="list-style-type: none"> ✦ Vegetation Maintenance– Clark Park ✦ Footpath Reinstatement Work ✦ Quarry Park Drainage Work ✦ Monthly Construction Updates ✦ Monthly Service Relocation Update ✦ Busway Update ✦ Roblane Street Bus Stop Night Work ✦ Truro Street Maintenance Shed Demobilisation <p>A total of 18,550 notifications</p> <p>Community Relations Activities</p> <p>Door knocks have included:</p> <ul style="list-style-type: none"> ✦ Bradshaw St east noise wall removal – this was replaced by a retaining wall ✦ Services works ✦ Vacu-digging work at Roblane St bus stop ✦ Construction of the new bus stop at Windsor State School ✦ Roblane St Bus Stop Work/Thondley St Closure ✦ Footpath reinstatement works ✦ Pedestrian detour at Windsor State School ✦ Residents were notified of the restricted access to Bonython and Grafton Streets. <p>Other activities:</p> <ul style="list-style-type: none"> ✦ Community Information Session – August 20 2011. There was a good turn out and this session was focussed on the busway works 		

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	<ul style="list-style-type: none"> ✦ Mitigation was proactively offered, including temporary relocation during night works as appropriate ✦ The Community and Environment Teams continue to organise dust and noise monitoring in the precinct <p>Questions</p> <p>There were no questions.</p>		
7	<p>BRISCONNECTIONS UPDATE</p> <ul style="list-style-type: none"> ✦ No update this month. 		
8	<p>General Business</p> <p>Facilitator advised that the next meeting is scheduled for December 20th. Members were asked if they would like to go ahead with this date or if they would prefer to have the meeting on 17th January. Whichever date is chosen, will be the last CLG for this area as construction is scheduled for completion in the Lutwyche Windsor area. If members have any loose ends and queries they wish to follow up, they will still be able to contact TJH.</p> <p>Members advised they would prefer to wait until January for a full wrap up of activities.</p> <p>A CLG Member asked when the Bus Station will be commissioned. TJH advised in mid 2012. There are other areas that need to finish their work; there is testing and driver training to be undertaken.</p> <p>Member asked if there are escalators at the bus stations. TJH advised there are provisions for escalators but they have not been fitted. There are elevators in each tower.</p>	<p>BS</p> <p>AW JC</p> <p>AW JC</p>	
9	<p style="text-align: center;">Next meeting <u>Tuesday, 17 January 2012</u></p>		