

MINUTES OF MEETING

Meeting Number 32

CLG	Lutwyche / Windsor Community Liaison Group				
Location:	Visitor Information Centre, Meeting Room	Date:	17/01/2012	Time:	6:00pm

Chaired By: Melissa Spring	Minuted By: Jessica Duncan	Distribution Date: 25 January 2012
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<p>Attendees: Melissa Salisbury – Independent Facilitator, Nicola Mitchell – TJH, Mark Rodiger – TJH, Jodie Grant – TJH, Mark Westbrook – TJH, David Tigani – TJH, Peter Sherman – CLG Member, Anne Watts – CLG Member, Ashleigh Auckland – CNI, Beres McCallum – CLG Member, Jess Duncan – Minute Taker</p> <p>Apologies: Jillian Bramley-Knox – CLG Member</p> <p>Not Present: Michelle Barisic – BC, Glenn Russell – CLG Member</p> <p>Note: These minutes are not intended to be a verbatim account of the CLG meeting but are a summary of the key issues raised, actions arising from the meeting, and outcomes of actions raised at previous meetings</p>
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Distribution (Method e.g. email): Email
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No.	Notes	By Whom	By When
1	<p>ACTION ITEMS</p> <p>Action Item 1: CNI to advise on whether there is a provision for heritage interpretative signage CNI advised they have spoken to TransLink and there is provision for heritage signage. CNI asked the member to email through her requirements so a more detailed request can be passed on to TransLink</p> <p>Action Item 2: Construction to discuss areas where night work will be undertaken with Lutwyche/Windsor Community Team so that residents can be notified. TJH advised that it is regularly discussed and upcoming night work is included in updates so residents are aware of the works and their duration.</p>	AA JG	
2	<p>COMMUNITY CONTACTS</p> <p>A CLG Member asked if the Windsor Historical Society can be involved with any opening event for Clarke Park, noting that the Clarke family may be interested in attending. TJH advised that when construction is complete they will be handing the park over to TransLink and BCC. TJH advised they will stay in touch with the member and let her know what is happening with the handover. Member noted she is also interested in the handover of Quarry Park.</p> <p>A CLG Member asked why this is the last meeting as work still appears to be continuing in the area.</p>	BM JG/MW AW JG	

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	<p>TJH advised that the work will be substantially finished in the Windsor Lutwyche area within the next two months.</p> <p>Member asked how much work was left and if Lamington Avenue will be restored.</p> <p>TJH advised that the area of Lamington Avenue adjacent to the site entrance will be repaired. There is still some concreting work to be completed once the rain stops and footpaths need to be installed. Between the bus station and site sheds there are conduits to be installed over the next 4 weeks.</p> <p>A CLG Member noted that she has been contacted by a resident regarding Grafton Street. The resident has supplied her with a list of issues she has requested a response to:</p> <ul style="list-style-type: none"> ⤴ The scope of works causing a closure to Grafton Street has left residents of this precinct and adjoining suburbs in confusion ⤴ TJH have given the residents 2 completion dates for these works and both have extended. The resident wants to be informed of the completion date <p>TJH advised that works are expected to be completed by the end of this month with rectification works to be carried out in February. TJH expects all works to be completed by the middle of February.</p> <ul style="list-style-type: none"> ⤴ The detour sign is at the bottom of a hill. It needs to be moved up the hill and give clearer instructions to indicate that Bowen Street is the second on the left <p>TJH advised that the location and wording of the detour sign has been approved with the Traffic Management Plan and there are no intentions to move the sign.</p> <ul style="list-style-type: none"> ⤴ All types of vehicles turn into Grafton Street 24 hours then need to turn around which is creating noise in the early hours of the morning. Resident wants to meet with TJH regarding driveway damage. <p>TJH advised they have been in contact with the resident regarding her request to meet and other issues. The resident was advised that the most appropriate time to meet will be upon completion of works, so any damage can be observed.</p> <p>The Facilitator noted that his will be the last meeting for the Windsor Lutwyche CLG.</p>	<p>AW</p> <p>MW</p> <p>AW</p> <p>MW</p> <p>MW</p> <p>JG</p> <p>MS</p>	
3	<p><u>CONSTRUCTION UPDATE – Northern Busway</u></p> <p>Presentation made by Mark Westbrook – Area Manager.</p> <p><u>Progress for Nov/Dec/Jan:</u></p> <p>Northern Busway tunnel structure at Truro Street</p> <ul style="list-style-type: none"> ⤴ Sub-station completed and energised ⤴ Asphaltting ⤴ 99% complete <p>Lutwyche Busway Station</p>		

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	<ul style="list-style-type: none"> ✦ Structural steel for towers completed ✦ Platform steel work completed ✦ Landscaping and irrigation installation <p>Public Utility Plant</p> <p>Continued work on the relocation of services around Bradshaw Street, Chalk Street, Truro Street, Lamington Avenue and Lutwyche Road</p> <p>Section 3 road works (Lutwyche Road/Truro Street Area)</p> <ul style="list-style-type: none"> ✦ Construction of the Bus Jump in Quarry Park <p>Lutwyche Road works</p> <ul style="list-style-type: none"> ✦ Asphalt overlay <p>Northern Busway tunnel structure between Bradshaw Street and Norman Avenue</p> <ul style="list-style-type: none"> ✦ Pavement works continue ✦ Mechanical and electrical works progressing well – lights and jet fans have been installed ✦ Pre-cast panel installation at tunnel portal ✦ Perry Street noise wall construction ✦ 80 % Complete <p>Truro Street – Bus Lanes/Stops</p> <ul style="list-style-type: none"> ✦ Truro Street reduced to one lane ✦ Asphaltting (Northbound and Southbound Ramps) ✦ Finishing works – footpaths are 60% complete <p>Roblane Street and Windsor State School Bus Stop</p> <ul style="list-style-type: none"> ✦ Bus bay pavement construction ✦ Completion of bus stop <p><u>Upcoming Works</u></p> <p>Northern Busway tunnel structure at Truro Street</p> <ul style="list-style-type: none"> ✦ Commissioning of the tunnel <p>Northern Busway tunnel structure between Bradshaw Street and Norman Avenue</p> <ul style="list-style-type: none"> ✦ Commissioning of the tunnel <p>Lutwyche Busway Station</p> <ul style="list-style-type: none"> ✦ Pavement on the Lamington Avenue access to Busway ✦ Painting of towers ✦ Commissioning of the service room 		

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	<ul style="list-style-type: none"> ✦ Tiling of the platforms <p>Section 3 road works (Lutwyche Road/Truro Street Area)</p> <ul style="list-style-type: none"> ✦ Asphalt overlay and line-marking ✦ Completion of Quarry Park bus jump <p>Truro Street bus lanes and bus stops</p> <ul style="list-style-type: none"> ✦ Installation of Truro Street bus shelters ✦ Finalisation of kerbing and pavement ✦ Removal of shed to continue ✦ Access to the bus stops needs to be maintained <p>Windsor State School Bus Stop</p> <ul style="list-style-type: none"> ✦ Installation of signage and street furniture <p>Roblane Bus Stop</p> <ul style="list-style-type: none"> ✦ Installation of signage and street furniture <p>Future Milestones</p> <ul style="list-style-type: none"> ✦ Completion of Truro Street Bus Stop – Feb 2012 ✦ Completion of Lutwyche Busway Station – Feb 2012 ✦ Handover of Northern Busway (Windsor to Kedron) – April 2012 <p>Questions: There were no questions for the Construction Update.</p>		
	<p>Tunnel Update Presented by Jodie Grant – TJH</p> <p>Works planned for next month:</p> <ul style="list-style-type: none"> ✦ Decline backfill ✦ Commencing 6 February 2012 ✦ 6 weeks to complete ✦ Day Work – Monday to Saturday with delivery of spoil and flowable fill <p>A CLG Member asked if the cut and cover structure between Bradshaw Street and Norman Avenue is behind schedule</p>	AW	

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	<ul style="list-style-type: none"> ✦ Kedron Brook Reserve ✦ Truro Street Site <p>PM10 Was monitored at the following site with no exceedances</p> <ul style="list-style-type: none"> ✦ Northern Busway Site Office, Lutwyche ✦ Truro Street Site Office <p>Noise Monitoring was conducted at the following locations</p> <ul style="list-style-type: none"> ✦ 3/26 Bradshaw Street with no exceedances <p>Vibration Monitoring was conducted at the following locations with no exceedances:</p> <ul style="list-style-type: none"> ✦ 26 Bradshaw Street <p>Questions</p> <p>There were no questions for the Environment Presentation.</p>		
6	<p>COMMUNITY RELATIONS UPDATE Presentation made by Jodie Grant</p> <p>Complaints: There were:</p> <ul style="list-style-type: none"> ✦ 38 Complaints for September and 49 Issues/ Enquiries ✦ There were 24 Complaints for October and 23 Issues/enquiries. Complaints stemmed from Site Noise out of Hours ✦ There were 46 Complaints for November and 29 Issues/enquiries. Complaints stemmed from Site Noise out of hours & Vehicle Movements ✦ There were 21 Complaints for December and 18 Issues/enquiries. Complaints stemmed from Site noise out of hours and parking in the area <p>Community Notifications: Nine notifications were distributed in Lutwyche/Windsor in Oct/Nov/Dec including:</p> <ul style="list-style-type: none"> ✦ Monthly Construction and Services Update ✦ Quarry Park Drainage Work ✦ Bonython Street Service Work ✦ Clarke Park Fact Sheet ✦ Perry Street Fact Sheet 		

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	<p>A total of 14,600 notifications</p> <p>Community Relations Activities</p> <p>Door knocks have included:</p> <ul style="list-style-type: none"> ✦ Bonython Street Service Work ✦ Bradshaw Street Noise Wall Removal ✦ Asphalt Overlay ✦ Service relocation work – Windsor State School <p>Other activities:</p> <ul style="list-style-type: none"> ✦ Sneak Peak event – December 2011 ✦ Mitigation was proactively offered, including temporary relocation during night works as appropriate ✦ The Community and Environment Teams continue to organise dust and noise monitoring in the precinct <p>Questions</p> <p>There were no questions for the environment presentation</p>		
7	<p>BRISCONNECTIONS UPDATE</p> <ul style="list-style-type: none"> ✦ No update this month. 		
9	<p>Additional questions</p> <p>A CLG Member asked if the land above the cut and cover structure on Lutwyche Road will be used for commercial purposes again once the project is complete</p> <p>TJH advised that this is a CNI decision.</p> <p>CNI added that there is a process underway at the moment to determine what will be done with the residual land. There will be a community consultation about this.</p> <p>Member noted that when she purchased her property there were buildings shielding her from Lutwyche Road, but she can now see Lutwyche Road from her home. Member asked if there were any plans for a noise wall.</p> <p>TJH advised there are no plans for a noise wall in that area.</p> <p>A CLG Member noted the footpaths and road resurfacing from Constitution Road to Windsor Park is very good. There is however an area near the railway bridge where there is a large depression in the road. The member</p>	<p>AW</p> <p>MW</p> <p>AA</p> <p>AW</p> <p>MW</p> <p>PS</p>	

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	<p>asked who he needs to raise this issue with. TJH advised BCC.</p>	MW	
	<p>A CLG Member noted that on Australia Day the Windsor Historical Society will be hosting a walk that starts at Windsor Station at 8am and will end with a free bbq at Downey Park. Member added that she is pleased that the naming submission for Burns Paddock has been accepted.</p>	BM	
	<p>A CLG Member noted that he feels the view from the new Federation Street Park will be good looking towards the city.</p>	PS	
	<p>CNI advised that they have provided the extra Project Anniversary booklets that members requested.</p>	AA	
	<p>The Facilitator and TJH thanked the members for their participation and feedback during the CLG.</p>	MS / NM	
	<p>Members thanked TJH for providing a forum for them to raise their issues and receive answers.</p>	AW, BM, PS	