

MINUTES OF MEETING

Meeting Number 2

CLG	Lutwyche/Windsor Community Liaison Group				
Location:	Old Windsor Council Chambers	Date:	21 st Oct 2006	Time:	6.00 to 8.00pm

Chaired By: Dee Elliot	Minuted by: Rachel McBrien	Distribution Date: 28th October
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Attendees: Rachel McBrien, Dee Elliott, Andy Tuson, Gavin Bradford, Charles MacDonald, Louise Litchfield, Marcus Mulholland, Anne Watts, Karyn Owen, Kathryn Farren, Peter Sherman, Kim Ayres, Beres McCallum, Jennifer Spratling
Apologies: Peter Shaw, Brooke McAtee
Not Present: N/A

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Key Information
Introductions to new members.
Truro Street Site Establishment – <ul style="list-style-type: none"> Members were advised of discussions with the YMCA centre CLG group members were given copies of all resident notifications and YMCA centre parent updates. Discussed upcoming works in Truro Street including School of Arts relocation, tree removal, proposed traffic changes, Ozcare demolition, and removal of hazardous materials. All Truro Street information was provided in hard copy, including proposed traffic changes still waiting for approval and currently with BCC. Information on environmental management for the removal of trees and asbestos was discussed by project engineers.
Traffic Impacts – <p>Traffic monitoring and modelling procedures for areas such as Felix & Chalk Streets were discussed and the project team advised that further information on traffic management would become available on finalisation of design approvals. The group was advised that the review process involves BCC and the Department of Main Roads.</p> <p>Issues regarding traffic management are received and dealt with via the project hotline, email, CLG meetings or via the Information Centre. The CLG was briefed in detail on how each of the contact avenues operates.</p>
Centro Lutwyche – <p>Concerns were raised regarding access to the shopping centre. Project community liaison team to meet with centre management.</p>
Chalk Street – <p>CLG advised that there would be a series of service relocations and diversions which would entail probable</p>

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partial street closures. Dates would be provided once detail has been approved.
Condition surveys – CLG advised on the process and requirement for carrying out Condition Surveys, including contractor involvement.
Tunnels – Senior Tunnelling Engineer provided an overview of tunnelling component of project including machinery used and expected timeframes. Beres McCallum advised that there are tunnels under Freedom Furniture and pipes under the Windsor State School, for engineers to investigate.
Project Alignment – Project Engineers gave the group an overview of the alignment from Bowen Hills to Toombul and the Airport Roundabout Upgrade.
Cromwell Place – Project team confirmed that Cromwell Place and Memorial Park will not be affected by project construction activities.
Tom Nash Memorial Plaque – Framed photo of the late Mr Tom Nash and the opening plaque from the Ozcare building was presented to Beres McCallum of the Windsor Historical Society on behalf of the project.

Actions	Whom	Due
• Meeting with Centro Lutwyche	CLC	WC 27/10
• Email traffic changes for Truro Street to CLG once approved	CLC	WC 27/10
• CLG members to be sent latest newsletter	CLC	Completed
• Illustrations of Road Headers and Tunnel Boring Machines to be provided to CLG	Project Engineer	Next Meeting
• YMCA updates to be provided to CLG at next meeting	Project Engineer	Next Meeting
• Traffic & pedestrian updates to be provided to CLG at next meeting	Project Engineer	Next Meeting

Next Meeting:

Location: Old Windsor Council Chambers Date: 18th November, 08 Time: 6.00pm to 8.00pm