

MINUTES OF MEETING

Meeting Number 4

CLG	Bowen Hills Community Liaison Group				
Location:	Airport Link Information Centre, Lutwyche	Date:	03/02/09	Time:	5:45pm

Chaired By: Dee Elliott (DE)	Minuted By: Amanda Calvert	Distribution Date: 10/02/09
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<p>Attendees: Dee Elliott (DE), Matthew Chalk (MC), Ros Murray (RM), John Lister (JL) Shane Rogers (SR)</p> <p>Project Team Members:</p> <p>Charles MacDonald (CM) - Brisconnections, GM Construction Patrick Southern – Brisconnections, GM Stakeholder Relations Louise Litchfield (LL) and Lauren Diamond (LD) - CNI Steve Emery (SE) – Area Manager, Bowen Hills Interchange Tino Ferrero (TF) – Tunnel Project Manager, Bowen Hills Amanda Calvert (AC) – Community Liaison Officer, Bowen Hills Kym Calderwood (KC) – Community Liaison Coordinator, Bowen Hills Tracey Ward (TW) and Richard Baker (RB) - Community Liaison Coordinators, Tunnelling</p> <p>Apologies: Sally McGill (SMcG), Julie Spencer (JS) – Manager, Community Relations</p> <p>Not Present: Clyde Ashton (CA), Richard Neilsen (RN), James Morris (JM)</p>
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Item	Action	By Whom	By When
1	<p>Introductions</p> <ul style="list-style-type: none"> DE opened the meeting and introduced new staff and informed meeting Stephen Pahl has moved to NZ and Lizzie Lace sadly passed away last week. The meeting acknowledged Lizzie's contributions to the Group and wished to record their best wishes to Lizzie's family. <ul style="list-style-type: none"> Request to add staff positions against names in minutes. Discussed CLG composition now that two positions have been vacated. It was decided we would consult with businesses from the BH precinct to nominate a representative? Also possibly invite someone with a volumetric resumption as tunnelling is commencing shortly or leave the position open until there is an expression of interest. <p>Actions from previous meeting</p> <ul style="list-style-type: none"> Community BBQ conducted – very successful and positive reaction. Good attendance and representation from area. Information regarding CLGs was included in latest community newsletter – no responses from BH precinct to date. Will look at putting basic information regarding CLG into future notifications, as we do the Visitor Centre. Questions when electronic notifications will commence? Update prior to or at next meeting 	<p>AC</p> <p>KC/AC/TW/RB</p> <p>KC</p>	<p>Current minutes</p> <p>Prior to or at next meeting</p>

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	<ul style="list-style-type: none"> • Hotline <ul style="list-style-type: none"> ○ Can callers be provided with a receipt or some way to make it easier for people who have to call regularly to access without having to answer same series of questions? ○ KC advised meeting of expected timeframe for callbacks? Can these timeframes be provided by the call centre when the call is made? Provide feedback to CLG. • Distributed site environmental plan. • KC and LL provided a cycling communication strategy update. <ul style="list-style-type: none"> ○ Are traffic alerts and traffic notifications going to BUGS? If not, can they be added? ○ Long term changes to routes will involve consultation however the short term diversions must often be made more quickly and the responsibility rests with the site people. ○ For medium term changes, cycling groups would welcome consultation and input into alternative routes. Can this occur? ○ What is the alternative route and signage heading north east from Federation Street through Flynn Park? Has this changed? Check access from Flynn Park towards Albion. • Mitigation <ul style="list-style-type: none"> ○ Still issues with haul trucks? When is noise wall going up? Considerable noise issues still being experienced. A number of residents have raised the issue of noise with CLG members. Members would like an explanation of the data taken from the noise monitors in the area. Also like to determine if there is a difference between noise levels before and after noise wall is in place. ○ CLG member accepts Airport Link is meeting its requirements set by the Coordinator General, however, feels that community expectations are not being met. 	<p>KC</p> <p>KC</p> <p>KC</p> <p>KC/AC</p> <p>AC</p> <p>SE</p>	<p>Next meeting</p> <p>Next meeting</p> <p>Prior to next meeting</p> <p>Next meeting</p> <p>Prior to next meeting</p> <p>Next meeting</p>
2	<p>Construction update</p> <ul style="list-style-type: none"> • SE presented details of upcoming activities including: <ul style="list-style-type: none"> ○ Drill and blast continuing with soil haulage off site ○ Noise wall going up with completion expected end of this week Action - SE followed up the next day and reported this is more likely end of next week ○ Continuing set up of site offices ○ Demolition/removal of houses on Morris Street ○ Current noise and activity levels will continue for a few more months at least ○ Previous contractor didn't recycle, worked out of hours. Issues 		

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	passed onto SE to consider prior to next scheduled demolition		
3	Tunnels <ul style="list-style-type: none"> TF presented introduction to tunnelling and overview of works. 		
4	Actions from last meeting <ul style="list-style-type: none"> See Item 1. 		
5	CLG Matters <ul style="list-style-type: none"> Community matters raised with CLG members <ul style="list-style-type: none"> Loss of playground equipment at Mann Park? LL provided information that BCC assessed equipment and advised it could be demolished. Can this be replaced elsewhere? Trucks parking in the street pre 6.30am an ongoing issue. Road damage to Federation Street – what are the maintenance arrangements? Dust – community expectations not Coordinator General’s goals. Need to keep mitigation up. Thanks for actioning items from previous minutes. Can CLG members be added to Traffic Alerts? Common questions from Bowen Hills precinct residences? <ul style="list-style-type: none"> Add i) movement of bus stops and ii) right turn from Lutwyche Rd (heading north) into Gallway St – will there be a turning arrow? 	SE SE SE KC/AC AC	Next meeting Next meeting Ongoing Next meeting Prior to next meeting
6	Action items for next meeting <ul style="list-style-type: none"> Add staff positions against names in minutes. Consult with businesses from the BH precinct regarding representation on the CLG. Invite stakeholder with a volumetric resumption (as identified). Update CLG when electronic notifications will commence. Report if regular callers to the hotline can be provided with a receipt or some way to make it easier access without having to answer same series of questions? Report if timeframes can be provided by the call centre when the call is made? Advise if traffic alerts and traffic notifications are currently going to BUGS? If not, request that they be added. For medium term changes to cycle routes, can cycling groups be consulted in order to provide put into changed routes. What is the alternative route and signage heading north east from Federation Street through Flynn Park? Has this changed? Check 	AC KC/AC/TW/RB KC KC KC KC/AC KC	Actioned As identified Next meeting Next meeting Prior to next meeting Next meeting

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	<p>access from Flynn Park towards Albion. Actioned – checked on 4/2/09. Route is still open.</p> <ul style="list-style-type: none"> Report on noise levels before and after construction of noise wall. Can playground equipment to replace that taken from Mann Park be provided now, in another location, rather than waiting until the end of the project? Report on maintenance arrangements for Federation Street? Report if CLG members be added to Traffic Alerts? Add items to list of commonly asked questions and distribute. 	<p>AC</p> <p>SE</p> <p>SE</p> <p>SE</p> <p>KC/AC</p> <p>AC</p>	<p>Actioned</p> <p>Next meeting</p> <p>Next meeting</p> <p>Next meeting</p> <p>Next meeting</p> <p>Prior to next meeting</p>
7	Meeting closed.		

Next Meeting:

Location: Airport Link Visitor Information Centre,
Centro Lutwyche Shopping Centre, Lutwyche Road.

Date: 24 February 2009 Time: 5:45pm

Upcoming Meetings in 2009:

Final Tuesday of each month

- 24 February
- 31 March
- 28 April
- 26 May
- 30 June
- 28 July
- 25 August
- 29 September
- 27 October
- 24 November